

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
November 8, 2023**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, November 8, 2023, at 7:10 p.m. by Vice-President Chuck Crossan. Present were Board members Chuck Crossan, Casey Farrell, Kelly Griesch and Chaz Fox. The absence of Debra Brynoff was excused by the Board. Also in attendance were District Administrator Tammy Granger; District Operations Superintendent Hopper Becker; and the District's attorney Kent Whitmer. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project.

Mike Trbovich appeared by telephone to provide the following update on the solids handling project. Natural gas has been supplied to the solids handling building. Since the building now has power and heat, some start-ups can begin. Solids can start being transferred to one of the digester tanks for storage. The temporary blower can provide aeration to one digester tank. This should provide storage until the facility can be put into full use. The team will conduct a preliminary punch list walk-through tomorrow morning. The objective is to identify any items that need to be ordered to try to avoid lead time delays. The project is about 95% completed with installation of the conveyor to the dumpster needing to be completed and the blower being delivered and installed. It is hoped that the blower may be delivered in December with installation prior to Christmas; however, the delivery date remains uncertain. Mike left the meeting at this time.

The next item before the Board was the budget hearing for consideration and possible adoption of the budget for the year beginning January 1, 2024 and ending December 31, 2024. Kelly Griesch moved to open the budget hearing. The motion was seconded by Casey Farrell and unanimously approved. Chuck Crossan opened the budget hearing. It was noted that no members of the public were in attendance and no comments had been received. The Public Notice – Notice of Budget was published in the Middle Park Times on October 12, 2023. Kelly Griesch moved to close the public hearing. The motion was seconded by Casey Farrell and unanimously approved.

Kelly Griesch moved to adopt:

Resolution No. 2023-11-01 Resolution to Set Mill Levies (0.00 Mills)

Resolution No. 2023-11-02 Resolution to Adopt Budget

Resolution No. 2023-11-03 Resolution to Appropriate Sums of Money

The motion was seconded by Chaz Fox and the resolutions were unanimously adopted. Tammy Granger advised that if the assessed valuation for taxable year 2023 are amended by the Grand County Assessor an Amended Resolution to Set Mill Levies to reflect the new assessed valuation will need to be adopted in December. Since 0.00 Mills are set, Kelly Griesch moved to adopt Resolution No. 2023-12-01 Amended Resolution to Set Mill Levies (0.00 Mills) reflecting an updated assessed

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valuation, should it be necessary upon receipt of the final Certification of Valuation from the Grand County Assessor. The motion was seconded by Casey Farrell and unanimously approved.

The minutes from the regular meeting held on October 11, 2023 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Chaz Fox and unanimously approved.

Next, the bills and financial reports were reviewed. Casey Farrell moved to pay the bills, including Hensel Phelps Pay Application No. 19, and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

The delinquency report was reviewed. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on accounts 13050.2, 3400.4, 32000.2, 1480.4, 1850.2, 47000.5, 32993.2, 29180.4, 20800.1, 45200.2, 40500.4 and 3710.2. Kelly Griesch seconded and the motion was unanimously approved.

Hopper Becker presented the Operations report and discussed the following topics:

- The plant is experiencing very low flows, the lowest since pre-COVID. Operations have been reduced to utilize one treatment train.
- The metals removal pilot study is wrapping up.
- The District had requested a meeting with CDPHE upon the bidding of Northern Water. CDPHE has some questions about one of the agenda items and Northern is working through that issue.
- The early morning plant shut down to connect power to the new solids handling facility was accomplished.
- The RAS pumps are needing some service and Hopper will be calling in a technician to assist.
- Hopper is working on wrapping up some items for the end of the year.
- The new employee, Adam Metz, began work on October 16, 2023.

In the Administrator's report, Tammy Granger had nothing to report.

In the Attorney's report Kent Whitmer stated he too had nothing to report.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 7:50 p.m.



Casey Farrell, Secretary