

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
September 9, 2020**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order on Wednesday, September 9, 2020, at 7:05 p.m. by Vice-President, Debra Brynoff. Present were Board members Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also, in attendance were District Administrator, Tammy Granger; Operations Superintendent, Andrew “Hopper” Becker and the District’s attorney Rod McGowan.

The first item of business was the consideration of Resolution No. 2020-09-01 Amending Personnel Rules. After discussion Casey Farrell moved to adopt Resolution No. 2020-09-01 Amending Personnel Rules. The motion was seconded by Nancy Stuart and unanimously adopted.

The minutes from the regular meeting held on August 12, 2020 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and approved by a unanimous vote.

Next, the bills listing and financial reports were reviewed and discussed. Nancy Stuart moved to pay the bills and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

The delinquency report was reviewed. After discussion Kelly Griesch moved to authorize staff to proceed with collection and disconnect proceedings on delinquent accounts and to send notice of a hearing to certify delinquent amounts to the Grand County Treasurer to account holders of 26800.1, 26850.1 and 31100.1. The motion was seconded by Casey Farrell and unanimously approved.

Hopper Becker presented the Operations report and discussed the following matters:

- The plant is currently running on two trains and running well.
- The final WET test has been submitted and passed.
- Staff is finishing up the DMR QA/QC study.
- Staff will continue inspecting the collection system until the weather brings colder temperatures.
- In regards to this year’s operating budget Hopper stated that some purchases have been difficult to complete due to lack of availability, therefore, some items may have to be made in 2021. On-line trainings are becoming more available.
- Hopper stated he will be purchasing a membership to Colorado Rural Water to provide more training opportunities.
- Hopper and John Enochs will be conducting a walk-through of the off-site gravity and force

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main infrastructure for the Sun Communities' developments to determine the status of final acceptance. Progress has been made on the re-jetting of the Smith Creek Crossing sewer mains and once all the paving is completed in the River Run Ranch that infrastructure will also need to be jetted. The lift station deficiencies are being addressed and the developer is making a push to complete all public infrastructure.

-Hopper presented a quote for a tripod system for collection system safety protocol. The Board approved the purchase which was already included in the 2020 budget.

The Board inquired about the potential of hiring a contract inspector. Hopper stated that at this time it would not be beneficial as the building season is winding down.

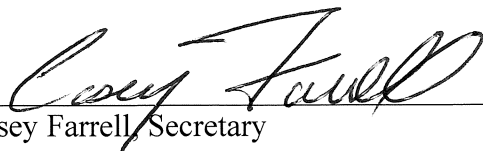
Rod McGowan asked if Hopper felt that the September 30, 2020 final acceptance deadline would be met. Hopper feels it is possible as the major items remaining are final grading and seeding at the lift station, correct the floats in the wet well and remedy the flooding in the vault. Hopper did not have any information about the status of as-built drawings.

Tammy Granger gave the Administrative Report as written. She informed the Board that the Site Application for the Solids Handling Project needs to be approved by the Board before its submission to CDPHE. Also, the rate study report will soon be ready for review and consideration. A special meeting for discussion of these items was set for Wednesday, September 23, 2020 at 7:00 p.m. Future meetings will be held using Zoom due to the number of attendees and the inability to meet necessary social distancing standards.

In the Attorney's report Rod McGowan advised that the Second Amendment to Assumption Agreement Between Granby Sanitation District and Sun River Run Ranch RV LLC (Phase 1 Sewer Infrastructure) had been signed by all parties and has been sent to the Grand County Clerk and Recorder for recording. The letter of credit has been extended and title commitment received. Once the punch list items have been completed the remaining documents are due by January 31, 2021.

Rod stated that hearings on certifying delinquent amounts to the Grand County Treasurer will be held at the October 14, 2020 board meeting.

There being no further business to come before the Board it was duly moved by Kelly Griesch, seconded by Casey Farrell and unanimously approved that the meeting stand adjourned at 7:50 p.m.



Casey Farrell, Secretary