

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
September 14, 2022**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, September 14, 2022, at 7:00 p.m. by Vice-President Debra Brynoff. Present were Board members Debra Brynoff, Casey Farrell, Chuck Crossan, and Kelly Griesch. Also in attendance were District Administrator, Tammy Granger, District Operations Superintendent Hopper Becker and the District's attorney Katie Randall. John Enochs of Diamondback Engineering appeared by telephone for the update on the solids handling project.

John Enochs advised the Board that steel is being tied in the bottom of the digester basins in preparation for concrete pours of the basin slabs. The first pour is scheduled for September 27, 2022. The team met with the concrete supplier to discuss process and concrete specifications. The project is going well.

Hopper added that during excavation an unknown and old tank was uncovered. The conduit for the headworks power and communication lines was found in an unexpected location and will be relocated out of the digester basin site. The force main tie-in went very well.

Brief discussion was held regarding the change order/60% to IFC listing. It is hoped that cost savings throughout the project may offset these charges. John left the meeting at this time.

The minutes from the regular meeting held on August 10, 2022 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Chuck Crossan and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills, including Hensel Phelps Pay Application No. 5, and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

In the Operations report Hopper stated that Grand County Landscaping is interested in purchasing the trommel screen and conveyor from the composting operation for \$5,000.00. Casey Farrell moved to accept the \$5,000.00 bid from Grand County Landscaping for the trommel screen and conveyor. Chuck Crossan seconded and the motion was unanimously approved.

Hopper advised that Northern Colorado Water Conservancy District has requested a significant amount of data as part of their research pertaining to relocation of the District's discharge point. They have been advised that NCWCD staff is welcome to come to the District's office to gather the data they are requesting.

Hopper has delayed hiring an operator to fill the current operator vacancy pending wage discussions. To begin discussion Hopper recommended to the Board that a 10% cost-of-living raise be considered,

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8% of which would be based upon the current inflation rate plus an extra 2% for resort community living expenses. He also proposed awarding retention/longevity bonuses in the amount of 10% of annual salaries based upon current wages. Significant discussion was held by the Board regarding the value and benefit of retaining current employees, the current cost-of-living in the Granby area and the desire to attract qualified applicants for current and future job openings. Chuck Crossan moved to give 10% cost-of-living raises immediately and an additional 10% cost-of-living raise effective January 1, 2023. Retention/longevity bonuses in the amount of 10% of pre-cost-of-living raise annual salaries are awarded with 50% paid immediately and 50% paid on December 31, 2022. The motion was seconded by Casey Farrell and unanimously approved. Tammy Granger was directed to include 5% merit raises, certification raises (\$1.00/hour for wastewater and \$.50/hour for collection system) and 10% annual salary bonuses in the 2023 fiscal year budget.

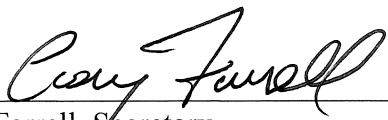
Tammy Granger then gave the Administrator's report as written. Tammy presented Diamondback Engineering's Proposal for Engineering Services for an Update to the Sewer Rate Study. Casey Farrell moved to approve Diamondback Engineering's Proposal for Engineering Services for an Update to the Sewer Rate Study for a lump sum fee of \$7,960.00. Chuck Crossan seconded and the motion was unanimously approved.

Tammy then advised the Board that East Grand School District is proceeding with plans to construct a new elementary school in Granby. Discussion was held regarding assessment of SFE for the new school and current SFE for the existing elementary school. The Board directed Tammy to advise East Grand School District that SFE for the new building will be assessed based upon enrollment and the current elementary will retain its assessment.

The delinquency report was reviewed. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on delinquent accounts. The motion was seconded by Chuck Crossan and unanimously approved.

Katie Randall stated that there was no attorney's report.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:25 p.m.



Casey Farrell, Secretary