

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
August 9, 2023**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, August 9, 2023, at 7:00 p.m. by President Debra Brynoff. Present were Board members Debra Brynoff, Kelly Griesch, and Chuck Crossan. The absence of Charles Fox and Casey Farrell was excused by the Board. Also in attendance were District Administrator Tammy Granger; District Operations Superintendent Hopper Becker; the District's attorney Katie Randall and Patrick Brower, representing Moffat Road Railroad Museum. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project.

Patrick Brower introduced himself stating he is representing Moffat Road Railroad Museum (MRRM), a 501C-3 non-profit organization. The mission of the museum is to educate the public about David Moffat's achievements, the railroad, Moffat Tunnel and Corona Pass. The museum has been fortunate to have a private donor that has provided a means for the acquisition of railroad artifacts and buildings. The Dumont Depot, constructed in 1902, has been donated to the Museum and needs to be moved from Dumont by this September. The Museum has been fundraising to cover the expenses of moving the depot and setting it on a foundation at the Museum site. MRRM intends to use it for ticket sales for a small-scale train ride around the museum grounds and a small community event center to include kitchen and restroom facilities. Patrick stated that visitation numbers continue to increase, however, the entry fee revenue is not projected to cover the costs of their proposed projects. The depot project will need connection to water and sewer and the Museum is seeking any assistance the District could provide to reduce the expenses in sewer plant investment fees. The Board wished the MRRM luck in their endeavors and expressed their appreciation for the museum but stated that it has long been the policy that plant investment fees are not waived or donated. Patrick expressed his appreciation for their consideration and left the meeting at this time.

Mike Trbovich appeared by telephone to provide the following update on the solids handling project. According to Hensel Phelps' pay application through July 31, 2023 the project is 88% complete. Yard piping has been completed and trenches have been backfilled with paving to follow in September. The pile of spoils is being removed by an outside party at no cost to the District. Stairs have been installed and some finishing accessories will be mounted soon. The majority of the digester piping has been installed. Electrical conduit has been run and wire will be pulled. The installation of doors and windows should be done in the next few weeks. Erection of the pre-engineered metal building is scheduled to begin August 28. Once the MCC and blower are installed immediate start-up of the treatment facility is expected and today the

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team began planning to meet this timeline. Hensel Phelps intends to submit the final trend log and any associated change orders at the September board meeting. Mike left the meeting at this time.

Brief discussion was held regarding use of the space currently occupied by the animal shelter. The animal shelter lease terminates December 31, 2025 and potential uses of the building will be examined.

The minutes from the regular meeting held on July 12, 2023 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Chuck Crossan and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills, including Hensel Phelps Pay Application No. 16, and approve the financial reports. Chuck Crossan seconded and the motion was unanimously approved.

The delinquency report was reviewed. Disconnect hearings were held and it was noted that there were no account holders in attendance. Chuck Crossan moved to authorize staff to proceed with collection and disconnection proceedings on accounts 24450.3, 1481.2, 40100.2, 40110.2, 3700.2 and 31100.1. The motion was seconded by Kelly Griesch and unanimously approved.

Hopper Becker presented the Operations report and discussed the following topics:

- Hopper presented the Technical Memorandum prepared by Diamondback Engineering, dated December 8, 2021 regarding the need for the solids handling facility project.
- Hopper discussed the e-mail chain regarding product selection for the metals removal pilot project. Jar testing of various products was conducted and the product HydriSeq 1750 is expected to obtain the metals removal needed. The product will cost \$40-50,000.00 per year. There will be additional expenses due to injection equipment and lab analysis.
- The annual DMR QA study has been completed and submitted.
- Hopper expects Simon Pipeline Services to begin collection system inspection in the near future. Hopper stated that he believes once the solids handling facility is on-line collection system inspection and cleaning could be done by staff but the continued use of outside contracting may be needed.
- Hopper met with Atwell regarding River Run and Smith Creek infrastructure. Atwell expressed a desire to get the Smith Creek repairs completed this year. Hopper said that River Run and lift station repairs remain unaddressed. Sun does not plan to move forward with Phase 2 of River Run at this time.
- Hopper has asked that Hensel Phelps to prepare a change order for the Board's consideration to pave/concrete the portion of rock between the boardroom entry and the garage apron. This is work beyond the contract.

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- A property owner paved over a manhole and Hopper will be working to rectify the matter.
- Hopper is still looking to fill vacancies.

Chuck Crossan advised that he had been approached by a landowner neighboring the District's property and they expressed concerns regarding Northern Colorado Water Conservancy District's proposed project to relocate the District's discharge point. Hopper responded that there is a significant number of issues (project/stream classification, benefit) to be addressed before the proposal can be deemed viable for consideration.

In the Administrator's report, Tammy Granger presented dental insurance renewal rates. Kelly Griesch moved to renew the District's dental insurance with Companion Life. The motion was seconded by Chuck Crossan and unanimously approved.

In the Attorney's report Katie Randall advised Whitmer Law will be increasing their rates by 5% in 2024.

There being no further business to come before the Board it was duly moved by Kelly Griesch, seconded by Chuck Crossan and unanimously adopted that the meeting stand adjourned at 8:15 p.m.



Casey Farrell, Secretary