

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
August 11, 2021**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, August 11, 2021, at 7:05 p.m. by Vice-President, Debra Brynoff. Present were Board members Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Hopper Becker and the District's attorney Rod McGowan. Wayne Kerber and John Enochs and Lauren Benton of Diamondback Engineering appeared by Zoom (ID 880 1711 5658). Kent Whitmer appeared later in the meeting.

John Enochs advised that bids for the Solids Handling Project were opened on August 5, 2021. The bids received were: Conroy Excavating \$9,694,480.00; Hydro Construction \$8,700,000.00 and Velocity Constructors \$9,236,365.00.

Tammy Granger discussed the District's financial position and presented four alternatives for the Board to consider:

- 1.) Delay Project and pay for hauling for another 12-18 months.
- 2.) Discontinue composting operation and use that space to relocate the solids handling facility to the location of the composting facilities for efficient use of space.
- 3.) Redesign the project to use existing unused plant space.
- 4.) Stay with current design and construct one digester tank now and the second tank later.

John advised that he and Lauren have been looking at options and value engineering that could reduce the cost of the project. Lauren offered the option to size the digester tanks for 2.0 mgd rather than 3.0 mgd and reduce the tank size from 45' x 90' to 45 x 60' which could save approximately \$1,000,000.00. It is possible that a third tank would need to be added at a later date when the next expansion to 3.0 mgd is constructed. Operational changes of using the 2.0 mgd digester tanks in a series could get the District to 3.0 mgd, reduce retention time and produce Class B biosolids. Room would be left for a third tank but it may never be needed. Hopper explained that the solids handling improvements are necessary to improve detention time to get to Class B biosolids and improve the quality of solids to allow for greater solids percentage. Both of these improvements would reduce future hauling costs. In addition, the current belt press is nearing its capacity and as flows increase current equipment and processes will not allow staff to keep up with solids handling and disposal. Hopper agreed that additional operational methods can be used to get to Class B and he believes two smaller tanks would be sufficient.

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Casey Farrell asked how soon would new cost estimates be available? John indicated that some structural and piping redesign would take 2-3 weeks. John suggested that the District issue a Notice of Award to Hydro Construction with the condition of meeting a lower price and Hydro would act as a consultant and a Construction Manager-At-Risk contract would be sought. Rod responded that the District needs to follow the award process established in the bid documents. John stated that he thought the District has 60 days to act on the bids.

Wayne Kerber stated that he didn't feel an award could be issued because the bids are all too high. John and staff presented the option of demolishing and decommissioning the current in-vessel compost facilities and constructing the solids handling facilities using that space. The composting facilities are in need of substantial investment and upgrades and the supply of wood chips and demand for product continue to be a challenge. Using this space would be a more efficient use of the District's limited land in the long run. This redesign would raise the digester tanks partially above ground level and reduce the cost of their construction by approximately \$500,000.00. The solids handling building would still be on top of the tanks but since the tanks would be elevated, stairs for entry and a lift for polymer drums and supplies would be required. The garage for solids containers storage and truck access would extend in front of the tanks/building and would provide improved access for container delivery and pick-up.

Wayne stated he was concerned with moving forward too quickly without having a full understanding of the project, especially due to financial constraints. He inquired if the award of bid could be extended for 30-60 days. Tammy Granger asked if the project should be rebid due to the redesign. Further discussion was held by the Board.

John thought a redesign would take about 90 days. In speaking with the low bidder, Hydro Construction, they would not intend to start work until the spring of 2022. John Enochs stated that the District advertised a Request for Proposal for Construction Manager-At-Risk (CMAR) with a guaranteed maximum price (GMP) for the last plant expansion and asked if the Board is interested in that approach. Wayne replied that due to financial constraints the District needs to know the price so the project can be completed within budget. John advised that the CMAR/GMP option allows for flexibility in cost savings and trade-offs as the contractor is involved in the design process. Lauren Benton added that CMAR could shorten the construction schedule since redesign and review could happen concurrently.

John advised that he'd like to review the contract documents to determine how to move forward and suggested that the Board delay award or rejection of bids until he can review the documents and CMAR process. The Board directed Diamondback to start the redesign process and determine how the Board can proceed with either the current bid documents or CMAR approach. The matter will be revisited at the September 8, 2021 meeting. John and Lauren left the meeting at this time.

The minutes from the regular meeting held on July 14, 2021 were considered. Kelly Griesch moved to

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approve the minutes as presented. The motion was seconded by Nancy Stuart and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Nancy Stuart moved to pay the bills, including Diamondback Engineering's invoice number 2021-144 in the amount of \$30,000.00, and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

The delinquency report was reviewed. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on accounts 45100.2, 29344.2, 23700.2, 34300.1 and 35998.2. The motion was seconded by Kelly Griesch and unanimously approved.

Hopper Becker presented his written report and discussed the following:

- Flows continue to be higher than last year and effluent temperatures are warmer.
- A letter will be prepared to CDPHE to address the action point regarding temperature monitoring.
- This year's DMR QA study is almost completed.
- The 1997 Ford F150 was sold for \$900.00.
- Smith Creek Crossing needs to clean and video inspect Phase 2 of their development before building permits will be reviewed for approval by District staff. When Phase 1 was brought on-line a plug was inserted in the Phase 2 connection. If the plug has been removed Hopper would like Phase 1 recleaned and videoed prior to Phase 2 acceptance. Tammy Granger stated that the building department has been advised that building permits will not be processed by the District until Phase 2 infrastructure has been cleaned, inspected and accepted to be put into service. Hopper will contact Rod regarding the matter of enforcing plug removal and recleaning and reinspecting Phase 1 if the plug has been removed.

Tammy Granger gave the Administrative Report as written. Companion Life renewal rates were presented to the Board. Nancy Stuart moved to approval Companion Life renewal effective October 1, 2021. Casey Farrell seconded and the motion was unanimously approved by the Board.

In the Attorney's report Rod McGowan discussed his retirement plans. He has reached out to Kent Whitmer to take on his clients. Rod will work with Kent on a consulting basis. Billings will come from Kent rather than Rod and Rod's consulting time will be built into Kent's billing.

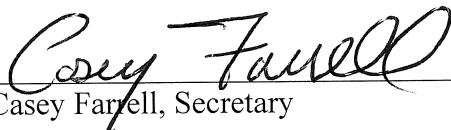
Kent addressed the Board about his background and experience. Kent has been in Grand County since 1991. He purchased a title company and ran a small law practice. In 2015 he sold his title company and has been in private practice since that time. He purchased Rich Newton's practice and focuses on real estate, water and municipal representation. He also purchased Stan Cazier's practice and has almost five years' experience representing Winter Park Water and Sanitation District, Grand County Water and Sanitation District, Middle Park Conservancy District and various water clients.

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Casey Farrell asked who would be our attorney. Kent stated he has five attorneys in his practice and he would be our primary contact. He has an associate who is shadowing his water client representation and would provide a backup. He stated someone will attend the District's board meetings and believes regular attendance is beneficial. Wayne Kerber agreed and advised Kent that the District's objective is to protect existing customers and that developers are expected to pay their way so that existing customers are not burdened with development costs. Kent acknowledged that objective and advised that he represents the Town of Fraser who also meets on Wednesday evenings so his associate may attend some District meetings. The board accepted that arrangement.

Rod stated that Kent will submit an engagement letter to be considered at the next meeting and the official change would occur in October, 2021.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 7:30 p.m.

  
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Casey Farrell, Secretary