

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
August 10, 2022**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, August 10, 2022, at 7:00 p.m. by President Wayne Kerber. Present were Board members Wayne Kerber, Casey Farrell, Chuck Crossan, and Debra Brynoff. Also in attendance were District Administrator, Tammy Granger, District Operations Superintendent Hopper Becker and the District's attorneys Kent Whitmer and Katie Randall. Mike Trbovich of Diamondback Engineering appeared by telephone for the update on the solids handling project.

In regards to the solids handling project, Mike advised the Board that the gravity line has been completed and work is nearly finished on the two force mains. One force main is in operation and the installation of a check-valve on the second will deem it operational. This process will require a brief shut-down of the influent pumps. The shut-down is expected to take place in the early morning hours next week when flows are the lowest, with an anticipated window of two hours. Hopper will work closely with Hensel Phelps for the force main tie-in.

The 4-week schedule was reviewed. The first concrete pour is scheduled for September 27 and the second pour scheduled for October 4. During excavation it was discovered that a conduit containing power and SCADA communications line will need to be relocated. The team is looking for the most cost-effective solution. This expansion of the scope of work will be added to the list of pending issues. Mike left the meeting at this time.

The minutes from the regular meeting held on July 13, 2022 were considered. Debra Brynoff moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Chuck Crossan moved to pay the bills, including Hensel Phelps Pay Application No. 4, and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

Hopper Becker reviewed his Operations Report and stated that the plant is running well. Some high flows were experienced from the River Run lift station. It was determined that a Sun Communities' contractor had damaged some service lines, the damage has been repaired. Jon Beach resigned effective July 29, 2022. After discussion the Board directed Hopper to begin the hiring process to fill the vacancy. Hopper stated he is still attempting to sell remaining composting equipment. He advised the Board that he and Tammy would be meeting with Northern Colorado Water Conservancy District representatives regarding the possibility of

August 10, 2022

relocating the District's outfall from the Fraser River to the Colorado River. This relocation could potentially benefit the District by providing some discharge parameter relief. Staff will be monitoring River Run RV site rentals for usage beyond temporary/seasonal. Hopper expressed his concern for the need to fund future capital projects, upgrades to electronic components, process equipment and the treatment plant structure. The Board authorized staff to move forward in initiating a rate study for plant investment fees and sewer service fees. The animal shelter lease expires December 31, 2025 and the District may need to utilize that space for future expansion. The Board directed staff to prepare a letter notifying the County that future lease renewals may be limited or unlikely.

The delinquency report was reviewed. Disconnect hearings were held and it was noted that there were no account holders in attendance. Debra Brynoff moved to authorize staff to proceed with collection and disconnection proceedings on accounts 30850.2, 29344.2, 1850.2, 14500.4, 29382.3 and 31100.1. The motion was seconded by Casey Farrell and unanimously approved.

Tammy Granger then gave the Administrator's report. She advised the Board that the Colorado Water Resources and Power Development Authority Annual Tax Compliance Questionnaire Regarding Use Of Facilities Financed with Tax-Exempt Bonds was completed and submitted.

Chuck Crossan moved to adopt Resolution 2022-08-01 Amending Personnel Rules (vacation accrual) effective January 1, 2023. The motion was seconded by Casey Farrell and the resolution was unanimously adopted.

Casey Farrell moved to approve renewal of the District's dental insurance with Companion Life effective October 1, 2022. The motion was seconded by Debra Brynoff and unanimously approved.

Considerable discussion was held regarding the District's pay and benefit package. The Board recognized the increasing cost of living in Grand County and the importance of retaining and attracting employees. Tammy Granger was directed to conduct a wage/benefit survey for the Board's future consideration.

In the Attorney's report Kent Whitmer stated that they have drafted a Pre-Inclusion Agreement for the Terra Firma property; however, there are some details needed from the applicant regarding future development plans. The Board authorized Whitmer Law to reach out to Terra Firma to attempt to wrap-up the Pre-Inclusion Agreement.

There being no further business to come before the Board it was duly moved by Debra Brynoff, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 8:30 p.m.



Casey Farrell, Secretary