

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
April 13, 2022**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, April 13, 2022, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff and Kelly Griesch. The absence of Casey Farrell was excused by the Board. The Board mourned the passing of Director, Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent Hopper Becker and the District's attorneys Kent Whitmer and Katie Randall. John Enochs of Diamondback Engineering and Preston Randall of Hensel Phelps appeared by telephone.

In regards to the solids handling project, John Enochs advised the Board that contract documents had been reviewed by the District's attorneys, engineer and Tammy Granger. The final draft had been presented to Hensel Phelps who questioned the change in the liquidated damages figure. John explained that the CDOT figure of \$5,500/day was used in the final draft but that the District could consider reducing the amount to \$4,100/day as was originally proposed. John expressed appreciation to The Whitmer Law Firm for their work on the contract. Preston Randall stated that Hensel Phelps has been working to get ahead of supply chain issues and is hoping for a Notice to Proceed date of May 2, 2022. They anticipate construction work to begin in June.

After discussion Debra Brynoff moved to approve the contract with the reduced liquidated damages amount of \$4,100/day and to authorize the appropriate District official to execute the Agreement Between Owner (Granby Sanitation District) and Contractor (Hensel Phelps Construction Co., Inc.) for Construction Contract (Cost-Plus-Fee) for the solids handling project conditioned upon the receipt of the Agreement executed by Hensel Phelps Construction Co., Inc. and to authorize the issuance of the Notice to Proceed with a start date of May 2, 2022 upon the submission of the appropriate performance and payment bonds and Certificates of Insurance. The motion was seconded by Kelly Griesch and unanimously approved.

Next, John Enochs presented Solids Handling-Amendment No. 4 to Scope of Services comprised of Tasks 13 through 16 for a lump sum fee of \$344,000.00. John informed the Board that these tasks would cover work through construction, as-built submission, final payment and completion of O&M manuals. Debra Brynoff moved to approve Solids Handling-Amendment No. 4 to Scope of Services in the amount of \$344,000.00. The motion was seconded by Kelly Griesch and unanimously approved. John and Preston left the meeting at this time.

The minutes from the regular meeting held on March 9, 2022 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Debra Brynoff and unanimously

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approved.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills and approve the financial reports. Debra Brynoff seconded and the motion was unanimously approved.

In the Operations Report, Hopper Becker reviewed his report and stated that flows are requiring continued operation of two trains and compliance limits are being met.

-Hopper and Tammy met with Northern Colorado Water Conservancy District regarding their need to meet nutrient reduction for their diversion project. Since their last discussions with the District, a new USBR regional director is requiring additional reduction efforts to meet permit requirements. Northern was advised that the District would consider participation only if there was a clear benefit to the District. Preliminary options discussed included:

1. Phosphorus reduction which could also capture more metals from being discharged; and

2. Moving the District's discharge point from the Fraser River to the Colorado River.

This would involve a lengthy piping of the District's effluent but could assist in reducing the temperature of effluent and possibly reduce permit limits due to a Colorado River discharge point being a lesser impaired river with an improved mixing zone.

-The letter to Sun Communities regarding outstanding issues has been put on hold, in hopes that new personnel working for Sun would provide a more cooperative approach. The contractor has voiced intentions of remedying the vault issues. Sun intends to start on Smith Creek Crossing Phase III this spring. Hopper proposed withholding plant investment fee sales until outstanding deficiencies are remedied.

-Hopper also proposed consideration of rate increases due to increasing discharge permit limits and operating costs.

There was no action necessary on delinquencies this month. Disconnect hearings will be held next month.

Tammy Granger presented the Administrator's report as written. Debra Brynoff moved to adopt Resolution 2022-04-01 (Amending Personnel Rules) to modify Section 4.1 Vacation. Kelly Griesch seconded and the resolution was adopted unanimously.

Tammy advised the Board that she would be on vacation June 1 through June 10, 2022 and will miss the June 8, 2022 meeting. She will prepare the Board packet before she leaves and Katie Randall agreed to prepare the meeting minutes.

In the Attorney's report Kent stated that Katie and he worked with Diamondback and Tammy to complete the final draft of the solids handling project contract with Hensel Phelps and that they are in a wait and see mode with Sun Communities. Tammy Granger commended them on their work on the

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contract.

In other business the Board discussed the matter of filling the vacancy on the Board due to the passing of Director Nancy Stuart. Katie Randall advised that they have 60 days to fill the seat. The Board directed Tammy to place an advertisement for the vacant director seat.

There being no further business to come before the Board it was duly moved by Debra Brynoff, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 7:45 p.m.

  
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Casey Farrell, Secretary