

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
April 12, 2023**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, April 12, 2023, at 7:00 p.m. by Vice-President Debra Brynoff. Present were Board members Debra Brynoff, Kelly Griesch and Chuck Crossan. Also in attendance were District Administrator Tammy Granger; District Operations Superintendent Hopper Becker and the District's attorney Katie Randall. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project.

Mike Trbovich provided the following update on the solids handling project. Construction continues to progress well. As soon as the spoils pile thaws, spoils will be used for backfilling. The digester tanks will be water tested and due to permit reporting, they will need to be filled and emptied within the same month. The final concrete placements are expected to occur in June. HVAC and roofing crews are scheduled beginning the week of April 24. The installation of aeration piping in the digesters is completed. Hensel Phelps is awaiting the delivery of a few more pieces of equipment. Hopper added that Hensel Phelps began filling the tanks for the water test this morning.

Discussion was held regarding the trend log and the Board was advised that the team will be meeting on April 19 to discuss the trend log and project cost. Mike feels that Hensel Phelps is well equipped to meet any challenges the come before them.

There was no discussion regarding the Terra Firma inclusion as the petitioner did not appear.

The minutes from the regular meeting held on March 8, 2023 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Chuck Crossan and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Casey Farrell moved to pay the bills, including Hensel Phelps Pay Application No. 12, and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

The delinquency report was reviewed. No action was required this month.

Hopper Becker presented the Operations report and discussed to following topics:

- The Operations report displays a spike in mid-March due to the influx of spring break visitors.

April 12, 2023

- The draft memo for submission to CDPHE regarding Northern Water’s proposed relocation of the District’s outfall was reviewed. Hopper advised that the submission needs to originate from the permit holder. The Board authorized moving forward with CDPHE to determine how they will handle the proposed outfall relocation.
- Hopper and Lauren Benton of Miller & Associates will be meeting with chemical supplier representatives on Friday in order to continue formulation of a pilot study for chemical addition for metals removal. Phosphorus removal will also be examined.
- Hopper has had discussions with the parties involved in the Sun Communities infrastructure and development. They have been advised that they will need to address the increase in I & I that is being experienced. They have also been reminded of their obligations established in the agreements with the District and that Smith Creek Phase 3 plant investment fee sales may be delayed until their obligations are fulfilled.
- Hopper attended a Colorado Rural Water conference and informed the Board that the proliferation of PFAS (forever chemicals) in the nation’s waterways and lakes are concerning and it is expected that the EPA may set a Maximum Contaminant Limit (MCL) of zero which will have a tremendous treatment demand on water and wastewater treatment providers. PFAS is found in literally everything from clothing, cosmetics, cookware, paper products, etc.... and tens of thousands of variants have been identified.
- Hopper suggested that our Laborer job description be retitled as Maintenance Technician. The Board was in agreement.
- Discussion continues with Northern Water. Northern is seeking additional testing and the related logistics need to be worked out.

Tammy Granger then gave the Administrator’s report as written. The draft audit prepared by Fiscal Focus Partners, LLC for the year ending December 31, 2022 was presented to the Board. Casey Farrell moved to approve the draft audit. The motion was seconded by Chuck Crossan and unanimously approved.

Tammy Granger advised the Board that the decisions made by the Board at the February 8, 2023 meeting in response to East Grand School District’s letter dated January 9, 2023 were not formally approved by the Board. Casey Farrell moved to affirm the following Board action taken on February 8, 2023.

“Next, the Board considered East Grand School District’s letter dated January 9, 2023 requesting the transfer of 15 unused single-family equivalent (SFE) for application towards the new Granby elementary school. It was noted that there were no representatives of East Grand School District in attendance. Eleven SFE are from the old middle school (Account 10103.1, 197 W. Diamond) which has been demolished and four from the Indian Peaks Charter School (Account 10104.1, 91 W. Diamond) which is no longer in use; however, the building still exists and remains connected to the public sewer. The Board agrees to transfer the eleven unused SFE from the old middle school to be used towards the construction of the new Granby elementary school. The Board

April 12, 2023

will also approve the use of the four SFE from the charter school upon the removal of the building and disconnection from the public sewer and the existing sewer service line being properly plugged.

The Board indicated that sewer service fee assessment will continue at the current SFE assessment (22.2 SFE) for the structure at 202 W. Topaz (Account 10101.1). Based upon enrollment figures for the elementary, plant investment fees in excess of those transferred will be due to the District prior to connection and sewer service fees will commence at the current enrollment/SFE assessment at that time. As per previously established policy, SFE for quarterly billing will be adjusted annually based upon official enrollment numbers each October 1. Once total enrollment for all of the Granby schools reaches 1,290 students, additional plant investment fees/SFE will need to be paid to provide service for each additional 15 students.”

Kelly Griesch seconded and the motion was unanimously approved.

Katie Randall had nothing to report in the Attorney’s report.

In other business the Board discussed the need to fill the position created by Wayne Kerber’s resignation at the May, 2023 meeting.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:10 p.m.



Casey Farrell, Secretary