

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
March 10, 2021**

Due to the COVID-19 virus the regular board meeting was held using zoom.us (ID 912 9788 2502). The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order via zoom.us on Wednesday, March 10, 2021, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Casey Farrell, Nancy Stuart and Kelly Griesch. The absence of Debra Brynoff was excused by the Board. Also, in attendance were District Administrator, Tammy Granger; Operations Superintendent, Andrew “Hopper” Becker; the District’s attorney Rod McGowan and the District’s engineer, John Enochs.

John Enochs gave an update on the Solids Handling Project. The design of the facility is essentially done. Thom Satchell is conducting a peer review of the design. The electrical, mechanical and structural engineer drawings are expected to be submitted to Diamondback Engineering in the near future. John indicated that he had obtained a 1987 flood hazard study prepared by Wright Water Engineers. Unfortunately, the study was conducted upstream of the District’s location. John has spoken to Andrew Dixon of Wright Water Engineers about conducting a flood plain delineation for the District. Mr. Dixon advised that they are finishing up a study 500-1,000 feet downriver and they could prepare a report for the District’s location. Andrew stated that they would need to have their survey team pull some cross-sections and the report could be completed approximately three weeks after the survey data is received. Mr. Dixon estimated that the cost of preparing the report, excluding surveying, would be \$8-10,000.00. In an effort to keep the project moving forward Casey Farrell moved to authorize Granby Sanitation District’s hiring of Wright Water Engineers to prepare the appropriate flood plain delineation/study along with the necessary surveying at a cost not to exceed \$20,000.00. The motion was seconded by Nancy Stuart and the motion was approved by unanimously roll call vote (**summary:** yes – 4). Yes: Casey Farrell, Nancy Stuart, Kelly Griesch and Wayne Kerber.

The minutes from the regular meeting held on February 10, 2021 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Nancy Stuart and approved by a unanimous roll call vote (**summary:** yes – 4) Yes: Casey Farrell, Nancy Stuart, Kelly Griesch and Wayne Kerber.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved by roll call vote (**summary:** yes – 4). Yes: Casey Farrell, Nancy Stuart, Kelly Griesch and Wayne Kerber.

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Hopper Becker presented the Operations report and discussed the following matters:

- Flows continue to be consistently high and the 100 hp blower and second treatment train have been put into operation. The facility is running well.

- Hopper advised the Board that Sun Communities has approached the Town of Granby to requesting to take over the water treatment plant and distribution system serving their development. Sun informed the Town that they would hire a contract Operator in Responsible Charge (ORC). Hopper stated that he voiced concern to the Town Board about putting the developer in a position of policing themselves and reminded the Town of the IGA between the Town and the District regarding the ability to shut-off water service for non-payment. The Town has not made a decision yet.

- The District's treatment facility has been reclassified from requiring the B certified wastewater ORC to requiring an A certified wastewater ORC. Because the Colorado Department of Public Health and Environment did not directly notify the District of the reclassification and it was not included in the permit renewal Hopper believed that he had until 2024 to obtain an A certification. Rule 100 actually required that a site-specific variance be obtained from CDPHE and without a variance an A certified ORC must have been in place by March 1, 2021. In order to avoid a violation and associated penalty Hopper has contracted with Mark Foxworthy from Colorado Rural Water to act as ORC until the District can meet ORC compliance. Mr. Foxworthy charges \$500.00/month. Hopper will continue to pursue a variance as well as taking his A Wastewater Certification exam. He is hoping to obtain his A certification in six months.

- Operations' staff performance evaluations have been completed and merit raises awarded.


Tammy Granger gave the Administrative Report as written. Due to a family medical emergency Fiscal Focus Partners will be conducting the majority of the District's audit remotely. The animal shelter lease and Sun's Structure Agreement for Gravel Mining Operation, Permit M2021-001 are ready for Wayne Kerber's signature.

The delinquency report was reviewed. Casey Farrell moved to authorize staff to proceed with disconnection and collection proceedings on account 32000.2. The motion was seconded by Nancy Stuart and approved by unanimously roll call vote (**summary:** yes – 4). Yes: Casey Farrell, Nancy Stuart, Kelly Griesch and Wayne Kerber.

In the attorney's report Rod McGowan stated that he is pleased to report that the outstanding issues for final acceptance of Sun River Run Ranch Project – Phase I Sanitary Sewer Improvements have been resolved. The Letter of Credit expired March 1, 2021.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Nancy Stuart and unanimously carried by roll call vote (**summary:** yes – 4) that the meeting stand adjourned at 7:55 p.m. Vote: Yes: Casey Farrell, Nancy Stuart, Kelly Griesch and Wayne Kerber.

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Casey Farrell, Secretary