

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
December 9, 2020**

Due to the COVID-19 virus the regular board meeting was held using zoom.us (ID 950 5743 9798). The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order via zoom.us on Wednesday, December 9, 2020, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also, in attendance were District Administrator, Tammy Granger; Operations Superintendent, Andrew “Hopper” Becker; the District’s attorney Rod McGowan and the District’s engineer, John Enochs.

The first item on the agenda was the budget hearing for consideration and possible adoption of the budget for the year beginning January 1, 2021 and ending December 31, 2021. Wayne Kerber opened the budget hearing. It was noted that no members of the public were in attendance. Rod McGowan set the record that publication of the Public Notice – Notice of Budget had been completed on October 15, 2020 in the Middle Park Times. Tammy Granger advised that no comments regarding the budget had been submitted to the District. Tammy also advised that plant investment fee revenues for 2020 and 2021 fringe benefit expenditures had been updated to reflect current figures. Upon the request of Casey Farrell Tammy also explained that 2021 collection system line item increased over previous years’ budgets due to the inclusion of a study to examine infiltration and inflow levels in the collection system as required by the District’s renewed discharge permit. Kelly Griesch moved to close the public hearing. The motion was seconded by Casey Farrell and unanimously approved by roll call vote (**summary:** yes – 5). Yes: Casey Farrell, Nancy Stuart, Debra Brynoff, Kelly Griesch and Wayne Kerber.

Kelly Griesch moved to adopt:

Resolution No. 2020-12-01 Resolution to Adopt Budget

Resolution No. 2020-12-02 Resolution to Appropriate Sums of Money

Resolution No. 2020-12-03 Resolution to Set Mill Levies (0.00 Mills).

The motion was seconded by Nancy Stuart and the resolutions were unanimously adopted by roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Kelly Griesch, Nancy Stuart, Casey Farrell and Wayne Kerber.

The minutes from the regular meeting held on November 11, 2020 and the special meeting held on November 17, 2020 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Debra Brynoff and approved by a unanimous roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Kelly Griesch, Nancy Stuart, Casey Farrell and Wayne Kerber.

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Next, the bills listing and financial reports were reviewed and discussed. Debra Brynoff moved to pay the bills and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved by roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Nancy Stuart, Kelly Griesch, Casey Farrell and Wayne Kerber.

The delinquency report was reviewed.

Hopper Becker presented the Operations report and discussed the following matters:

- The plant is running well and discharging high quality effluent. Operators have been varying operational processes to prepare for new discharge permit limits.
- Effluent has registered a full degree warmer than in the past. This is concerning as effluent temperature limits are expected to be imposed in the future which will require cooling the effluent before it is discharged to the Fraser River.
- Due to the COVID-19 situation, operations staff was briefly scheduled for split shifts and containers for solids disposal were utilized.
- ESCO has indicated that they will be ending work on the Sun Communities' developments at the end of the year and they do not expect to start back up until next spring.

Tammy Granger gave the Administrative Report as written. The health insurance renewal from United Healthcare was presented to the Board. Nancy Stuart moved to approve the health insurance renewal with United Healthcare effective February 1, 2021. Debra Brynoff seconded and the motion was unanimously approved by roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Nancy Stuart, Casey Farrell, Kelly Griesch and Wayne Kerber.

Next the Board held discussion regarding the awarding of bonuses to District staff. Kelly Griesch moved to approve the following pre-tax bonuses; \$1,500.00 to Hopper Becker and Tammy Granger and \$1,000.00 to Jonathan Beach, Dan Reynolds and Josh Hardy. The motion was seconded by Casey Farrell and approved by unanimous roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Nancy Stuart, Casey Farrell, Kelly Griesch and Wayne Kerber

In the attorney's report Rod McGowan advised that he had sent a proposed draft of a Lease Agreement between Granby Sanitation District and Grand County for the animal shelter facilities to Grand County Sheriff Brett Schroetlin. Sheriff Schroetlin responded asking for quarterly payments rather than monthly payments. Casey Farrell moved to approve the Lease Agreement between Granby Sanitation District and the County of Grand for the animal shelter facilities for five years, expiring December 31, 2025 with quarterly payments of \$2,802.50. The motion was seconded by Debra Brynoff and unanimously approved by roll call vote (**Summary:** yes – 5). Yes: Debra Brynoff, Nancy Stuart, Casey Farrell and Wayne Kerber.

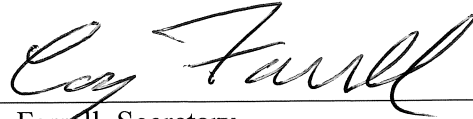
In regards to Sun Communities, the Smith Creek Crossing Sanitary Sewer System Maintenance Plan has been completed and accepted by staff. Rod indicated he will send it to Cameron Grant advising

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him of its acceptance. Rod is working with Cameron in drafting the Notice of Final Settlement. It is expected that it would be published in the next few weeks and the process completed by the January 31, 2021 deadline.

John Enochs stated that the Preliminary Design Report for the Solids Handling Improvements for Granby Sanitation District has been sent to staff for comments. Once comments have been received their office will submit it to CDPHE. They are investigating placing the biofilter on the roof of the solids handling building but it may exceed weight limits.

There being no further business to come before the Board it was duly moved by Nancy Stuart, seconded by Kelly Griesch and unanimously carried by roll call vote (**summary:** yes – 5) that the meeting stand adjourned at 7:30 p.m. Vote: Yes: Debra Brynoff, Nancy Stuart, Casey Farrell, Kelly Griesch and Wayne Kerber.

A handwritten signature in cursive script that reads "Casey Farrell". The signature is written in black ink and is positioned above a horizontal line.

Casey Farrell, Secretary