

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
December 14, 2022**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, December 14, 2022, at 7:00 p.m. by President Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell and Chuck Crossan. The absence of Kelly Griesch was excused by the Board. Also in attendance were District Administrator, Tammy Granger, District Operations Superintendent Hopper Becker and the District's attorneys Kent Whitmer and Katie Randall. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project. Curtis Hartenstine from Northern Colorado Water Conservancy District attended to speak to the Board regarding their proposal to relocate the District's outfall.

Mike Trbovich appeared by telephone for the solids handling project update. The project is going well. The last pour for the digester tank walls is expected to occur on December 19, 2022. The project remains on schedule for double-tees to be set the first part of January followed by the slab being poured. The remaining concrete pours will resume in March. Delivery of pumps and other equipment has begun. The metal building for the biosolids container garage is set for delivery in January and the structure will be erected in the spring. Mike left the meeting at this time.

Next, Curtis Hartenstine from Northern Colorado Water Conservancy District (Northern Water) appeared to discuss Northern Water's proposal to relocate the District's outfall from the Fraser River to the Colorado River Connectivity Channel (CRCC). Due to Northern Water's nutrient mitigation requirements for the Windy Gap Firing Project, relocating the District's current outfall to the CRCC would remove the nutrient load from the District's effluent from Windy Gap pumping and Granby Reservoir to assist in their meeting required nutrient reduction. Northern Water has already worked with Fraser to improve their wastewater treatment plant process to reduce nutrient discharge. Northern Water believes that moving the District's outfall could reduce compliance limits for the District due to higher flows in the Colorado River providing in greater dilution and improved mixing zones. Additionally, that segment of the Colorado River is less impaired than the Fraser River. Curtis stated that Northern Water recognizes that this is the District's plant and they need to work within that basis.

Northern hasn't approached CDPHE yet as there is more design needed but they intend to get some response from CDPHE about how Granby Sanitation District's discharge permit would be impacted. At some point they would be interested in discussing an equitable cost-sharing arrangement with the District.

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The project would consist of approximately two miles of buried pipe and bores under a county road, the railroad tracks and the Fraser River. Curtis explained that Northern has experience in underground pipe

installation and feels the project could move rather quickly. Northern has made contact with the property owner to the west of the District's treatment facility. Should wetlands be encountered Northern would first seek to avoid them and, if necessary, would obtain permits and conduct restoration.

In regards to the question of on-going maintenance, Northern could possibly either contribute to those maintenance costs or perform maintenance in a joint effort with the District. Northern needs the pipeline to remain functional. It is assumed that the pipeline would operate with gravity flow.

Benefits of the relocation to the District were discussed. Hopper Becker advised that effluent temperature limits could soon become an issue. This project has the potential to chill effluent during the two-mile underground travel, thereby eliminating the need for the District to mechanically chill effluent. It is believed that due to the higher flows and better mixing zone in the Colorado River metals limits may be less stringent which may reduce treatment needs in the future.

Should CDPHE reclassify the District's treatment plant as a "new facility" rather than an "existing facility" for the purposes of this project, much more stringent discharge limits could be imposed. This concern would negate the previously mentioned benefits.

The Board agreed that pursuit of this project should continue. However, they believe that the Front Range beneficiaries should bear the majority of the costs in light of the benefit to Northern and its customers. Also, the cost of the District's solids handling project has reduced the District's reserves. The project must be beneficial to Granby Sanitation District in order for the Board to approve participation and the is dependent on CDPHE's response.

Moving forward Tammy Granger noted that the question of Northern Water's reimbursement of the District's expenses needs to be settled. The parties will need to determine whose engineers will proceed with design and construction management.

The minutes from the regular meeting held on November 9, 2022 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Debra Brynoff and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Casey Farrell moved to pay the bills, including Hensel Phelps Pay Application No. 8, and approve the financial reports. Chuck Crossan seconded and the motion was unanimously approved.

The delinquency report was reviewed. Disconnect hearings were held and it was noted that

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there were no account holders in attendance. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on accounts 32000.2, 29357.4 and 30120.2. The motion was seconded by Chuck Crossan and unanimously approved.

In the Operations report Hopper reviewed the Operations report and discussed the following matters:

- He is working with Miller & Associates to complete a letter to CDPHE, which is due by the end of the year, to address the status of meeting future compliance schedules.
- The challenge of getting local businesses to respond to service calls for HVAC systems and generators has prompted calls to non-local vendors.
- The newly hired operator trainee is working well and he is learning quickly.
- The plant is running well. Solids handling is a challenge during the construction but solids processing will become easier upon completion of the solids handling project.
- Colorado State University will end its compost salmonella testing at the end of the year. Luckily, this is the last year the District will need this analysis.
- Still looking to fill a vacant operator position.

Tammy Granger then gave the Administrator's report as written. The Board directed Tammy to bill Northern Water for expenses incurred as a result of their Windy Gap Firing Project/outfall relocation proposal.

Casey Farrell moved to authorize Wayne Kerber to sign a letter to the Grand County Board of County Commissioners regarding the animal shelter lease. The motion was seconded by Debra Brynoff and unanimously approved.

The Board then considered the audit engagement letter from Fiscal Focus Partners, LLC for conducting the District's audit for the year ending December 31, 2022. Debra Brynoff moved to approve the audit engagement letter from Fiscal Focus Partners, LLC and authorize the appropriate District official to execute said letter. The motion was seconded by Casey Farrell and unanimously approved.


The renewal premium for United Healthcare was discussed. Casey Farrell moved to renew the District's health insurance with United Healthcare. The motion was seconded by Debra Brynoff and unanimously approved.

In the Attorney's report Kent Whitmer questioned if water project funding could be procured for Northern's proposed project. Tammy Granger voiced concern about how the District securing funding could impact their TABOR enterprise status. She suggested that perhaps Northern Water could be the entity to seek grant funds.

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In other business, the Board held discussion regarding the awarding of holiday bonuses to District staff. Casey Farrell moved to approve pre-tax bonuses of \$1,000.00 to all employees. The motion was seconded by Debra Brynoff and approved unanimously.

There being no further business to come before the Board it was duly moved by Debra Brynoff, seconded by Chuck Crossan and unanimously adopted that the meeting stand adjourned at 8:30 p.m.



Casey Farrell, Secretary
Debra L. Brynoff, Acting Secretary