

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
November 9, 2022**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, November 9, 2022, at 7:00 p.m. by President Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Kelly Griesch and Casey Farrell. The absence of Chuck Crossan was excused by the Board. Also in attendance were District Administrator, Tammy Granger, District Operations Superintendent Hopper Becker and the District's attorneys Kent Whitmer and Katie Randall. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project.

The update on the solids handling project was moved to later in the meeting. Therefore, the first item before the Board was the budget hearing for consideration and possible adoption of the budget for the year beginning January 1, 2023 and ending December 31, 2023. Casey Farrell moved to open the budget hearing. The motion was seconded by Debra Brynoff and unanimously approved. Wayne Kerber opened the budget hearing. It was noted that no members of the public were in attendance and no comments had been received. The Public Notice – Notice of Budget was published in the Middle Park Times on October 20, 2022. Casey Farrell moved to close the public hearing. The motion was seconded by Kelly Griesch and unanimously approved.

Casey Farrell moved to adopt:

Resolution No. 2022-11-01 Resolution to Set Mill Levies (0.00 Mills)

Resolution No. 2022-11-02 Resolution to Adopt Budget

Resolution No. 2022-11-03 Resolution to Appropriate Sums of Money

The motion was seconded by Kelly Griesch and the resolutions were unanimously adopted. Tammy Granger advised that if the assessed valuations for taxable year 2022 are amended by the Grand County Assessor an Amended Resolution to Set Mill Levies to reflect the new assessed valuation will need to be adopted in December. Since 0.00 Mills are set, Casey Farrell moved to adopt Resolution No. 2022-11-04 Amended Resolution to Set Mill Levies (0.00 Mills) reflecting an updated assessed valuation should it be necessary upon receipt of the final Certification of Valuation from the Grand County Assessor. The motion was seconded by Kelly Griesch and unanimously approved.

The minutes from the regular meeting held on October 12, 2022 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills, including Hensel Phelps Pay Application No. 7, and approve the financial reports. Debra Brynoff seconded and the motion was unanimously approved.

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In the Operations report Hopper reviewed the Operations report and discussed the following matters:

- Northern Colorado Water Conservancy District (NCWCD) is finalizing their evaluation of relocating Granby Sanitation District's outfall from its current location on the Fraser River to the Colorado River Connectivity Channel which is currently under construction. At this time, they are analyzing whether discharge limits have the potential to become more stringent at the proposed outfall location. NCWCD is seeking methods to mitigate the nutrient loading for their Windy Gap Firing Project. Hopper believes that their proposal may assist Granby Sanitation District to meet future discharge permit limits. Staff and engineers from NCWCD and Granby Sanitation District will meet in the next few weeks to discuss their findings and possible outcomes.
- The search for an additional operator continues. The newly hired operator trainee is working well and he is learning quickly.
- Operations staff is getting ready for winter. Challenges in getting service calls are being experienced.

Tammy Granger then gave the Administrator's report as written. Due to the merger of Diamondback Engineering & Surveying, Inc. and Miller & Associates, Consulting Engineers, P.C., two Assignment of Contract need to be considered by the Board. One is for the solids handling project and the second is for the Sewer Rate Study. Casey Farrell moved to approve both Assignment of Contract and authorize the appropriate officer to execute the Assignments. The motion was seconded by Debra Brynoff unanimously approved.

Tammy then presented Colorado Special Districts Property and Liability Pool Property and Liability insurance quote for 2023. After discussion Debra Brynoff moved to approve renewal of the Property and Liability coverage with the CSD Pool and payment of the annual premium of \$48,085.00. The motion was seconded by Casey Farrell and unanimously approved.

The delinquency report was reviewed. Disconnect hearings were held and it was noted that there were no account holders in attendance. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on accounts 46800.2, 32000.2, 31100.1, 29357.4, 30120.2 and 35998.2. The motion was seconded by Debra Brynoff and unanimously approved.

In the Attorney's report Kent Whitmer advised that they have not been contacted by Terra Firma regarding their petition for inclusion. Kent stated that he had reviewed the Assignment of Contract documents and they were acceptable. Kent also presented a letter advising of a rate increase for 2023. The Board expressed their understanding of the need for the increase.

Mike Trbovich appeared by telephone for the solids handling project update. Hensel Phelps is currently in the process of pouring the digester tank walls. Forms and rebar are being set with the last two wall

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pours scheduled for November 18 and December 13, 2022. Forms will be stripped after each pour and once the final concrete pour has cured for 28 days to reach full strength the pre-cast double-T's will be set in early to mid-January. To date there have been no issues and all submittals are moving forward.

In other business, Debra Brynoff voiced concern with future staffing patterns and her desire to be proactive to fill potential vacancies. She also noted that it is time for performance evaluations to be conducted. Tammy Granger will provide evaluation forms to Deb and Casey.

There being no further business to come before the Board it was duly moved by Debra Brynoff, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 7:45 p.m.

  
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Casey Farrell, Secretary