

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
November 11, 2020**

Due to the COVID-19 virus the regular board meeting was held using zoom.us (ID 966 0287 0484). The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order via zoom.us on Wednesday, November 11, 2020, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also, in attendance were District Administrator, Tammy Granger; Operations Superintendent, Andrew “Hopper” Becker; the District’s attorney Rod McGowan and the District’s engineer, John Enochs.

The minutes from the regular meeting held on October 14, 2020 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Debra Brynoff and approved by a unanimous roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Nancy Stuart, Casey Farrell, Kelly Griesch and Wayne Kerber.

Next, the bills listing and financial reports were reviewed and discussed. Casey Farrell moved to pay the bills and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved by roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Casey Farrell, Nancy Stuart, Kelly Griesch and Wayne Kerber.

The delinquency report was reviewed. Discussion was held regarding suspending disconnect proceedings during the fourth quarter, 2020 billing period due to the East Troublesome Fire disaster. Nancy Stuart moved to suspend disconnection proceedings for the fourth quarter, 2020 billing period due to the East Troublesome Fire disaster. The motion was seconded by Debra Brynoff and unanimously approved by roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Nancy Stuart, Casey Farrell, Kelly Griesch and Wayne Kerber.

Hopper Becker presented the Operations report and discussed the following matters:

- The plant’s influent flows decreased to a low of .18 mgd during the East Troublesome Fire evacuation. As a result of the fire and COVID-19, 2020 looks to be an outlier for data trending.
- The fire has created a short-term wood chip supply issue and could potentially create a long-term supply issue as well. Hopper voiced relief that the District is moving forward with the solids handling project. A local contractor has received approval from the U.S. Forest Service to use the District’s compost for a trail building project.
- Conversations with CDPHE continue in regards to the District’s discharge permit renewal. The permit may require two TIN limits, one for Reg. 85, which is based on stream water quality, and a technology-based TIN limit. A request for a compliance schedule has been

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submitted to CDPHE.

-Work on the Sun Communities' lift station has been completed and completed portions of the collection system have been videoed and cleaned. Smith Creek Crossing homes continue to be set and connection inspection reports approved.

-Hopper requested approval to purchase a snow plow for the 2008 Ford F250 which was included in the 2020 budget. Nancy Stuart moved to authorize the purchase of a snowplow from Kois Equipment Company, Inc. for \$6,256.07. The motion was seconded by Kelly Griesch and unanimously approved by roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Nancy Stuart, Casey Farrell, Kelly Griesch and Wayne Kerber.

Rod McGowan inquired about the status of the Smith Creek Crossing collection system operation and maintenance plan. John Enochs replied that he and Hopper would follow-up on its status. Rod also asked about the status of accepting Smith Creek Crossing sewer mains. Hopper explained that Sun Communities is working on the sewer mains in phases. Completed phases have been authorized to be put into use when Hopper feels they are in satisfactory condition. Once all phases are completed the acceptance process will commence. Each phase is cleaned and video inspection is performed before the infrastructure is authorized to be put into use.

Tammy Granger gave the Administrative Report as written. An Audit Engagement Letter from Fiscal Focus Partners, LLC was presented to the Board for consideration. Debra Brynoff moved to approve the Audit Engagement Letter from Fiscal Focus Partners, LLC and authorize Tammy Granger to execute said letter. Casey Farrell seconded and the motion was unanimously approved by roll call vote (**summary:** yes – 5). Yes: Debra Brynoff, Nancy Stuart, Casey Farrell, Kelly Griesch and Wayne Kerber.

Discussion was held regarding the renewal of the lease with Grand County for the animal shelter facility. Rod McGowan was directed to prepare a lease renewal after the November 17, 2020 rate increase hearing. If a rate increase is approved then the lease amount should be increased by the same percentage of increase as sewer service fees. The renewal document should then be sent to the Grand County Sheriff for his consideration and possible approval by the Grand County Board of County Commissioners. It is hoped that the lease renewal can be returned to the District to be considered for approval at the December 9, 2020 board meeting.

In regards to the public hearing to discuss a proposed increase to the District's sewer service fees and plant investment fees, Tammy Granger advised that she had one customer inquire about whether current customers were funding recent development. Tammy advised the customer that it is the District's policy that development pays its own way. Wayne Kerber stated he had had a similar conversation with a constituent.

Rod McGowan then outlined the process to be followed for the November 17, 2020 public hearing. Rod also stated that he has had ongoing discussions with Cameron Grant regarding the notice of final

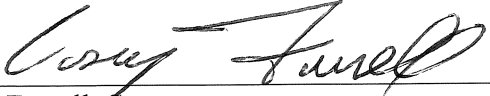
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settlement and lien waivers for the Sun River Run Ranch Project – Phase I Sewer Improvements.

Rod noted that the District's Transparency Notice is required to be provided to electors between November 16 and January 15.

John Enochs advised that the design team met with Hopper Beck and they expect to submit 60% completion plans to CDPHE by the end of November, 2020.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Nancy Stuart and unanimously carried by roll call vote (**summary:** yes – 5) that the meeting stand adjourned at 7:40 p.m. Vote: Yes: Debra Brynoff, Casey Farrell, Nancy Stuart, Kelly Griesch and Wayne Kerber.



Casey Farrell, Secretary