

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
November 10, 2021**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, November 10, 2021, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Casey Farrell, Nancy Stuart and Kelly Griesch. The absence of Debra Brynoff was excused by the Board. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent Hopper Becker and the District's attorney Katie Randall. Lauren Benton of Diamondback Engineering appeared by telephone.

Lauren Benton informed the Board that a meeting with staff from Hensel Phelps, Diamondback Engineering, along with their structural engineer Bill Rose, and Granby Sanitation District was held on November 1, 2021. Discussion was held regarding reducing digester and size and volume and facility location and lay-out. Reducing digester tank dimensions to 36' x 90' would allow the equipment layout to remain similar to the original design. The tanks/structure would be located where the current composting facilities are. Cost savings may be recognized due to the reduced size of the digesters and raising them to reduce exposure to the water table; however, some savings will be offset due to the removal of the composting facilities and adding stairs due to the elevated building. Research of alternatives for building materials of the solids handling building and the extent of odor control measures needed remain to be completed. Diamondback hopes to have these matters addressed by the end of the week.

Tammy Granger asked Lauren about a task order for value engineering and redesign services. Lauren indicated that they want to determine the basic design to minimize the amount of redesign and associated engineering. Lauren left the meeting at this time.

Staff advised the Board that Hensel Phelps the mentioned option of pre-procurement of supplies in order to secure pricing and reduce delay in delivery of construction supplies. After discussion the Board stated that they would rather wait until the Guaranteed Maximum Price is accepted before procuring supplies even if it extends the project beyond December 31, 2022.

The next item on the agenda was the budget hearing for consideration and possible adoption of the budget for the year beginning January 1, 2022 and ending December 31, 2022. Nancy Stuart moved to open the budget hearing. The motion was seconded by Casey Farrell and unanimously approved. Wayne Kerber opened the budget hearing. It was noted that no members of the public were in attendance. Tammy Granger advised that publication of the Public Notice –

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Notice of Budget in the Middle Park Times had been completed on October 14, 2021. She also stated that no comments regarding the budget had been submitted to the District. Tammy advised that plant investment fee revenues for 2021 and 2022 sewer service fee revenues had been updated to reflect current figures. As requested by the Board, Tammy stated that the 2022 budget included expenditures for additional office personnel. Nancy Stuart moved to close the public hearing. The motion was seconded by Casey Farrell and unanimously approved.

Kelly Griesch moved to adopt:

Resolution No. 2021-11-01 Resolution to Adopt Budget

Resolution No. 2021-11-02 Resolution to Appropriate Sums of Money

Resolution No. 2021-11-03 Resolution to Set Mill Levies (0.00 Mills).

The motion was seconded by Casey Farrell and the resolutions were unanimously adopted. Tammy Granger advised that if the assessed valuations for taxable year 2021 are amended by the Grand County Assessor an amended Resolution to Set Mill Levies to reflect the new assessed valuation may need to be adopted in December.

The minutes from the regular meeting held on October 13, 2021 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and approved by a vote of three ayes and with Nancy Stuart abstaining.

Next, the bills listing and financial reports were reviewed and discussed. Nancy Stuart moved to pay the bills, including Diamondback Engineering invoice number 2021-182, and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

Hopper Becker presented his written report and discussed the following:

- The plant is operating on one treatment train.
- Flows are returning to some normalcy. While operations are currently in transition from high to low flows, holiday flows are expected soon.
- Staff is performing routine maintenance to the aeration basins.
- Middle Park High School is instituting a vocational program. Hopper would like the District to participate, although he will need to determine restrictions governing the job duties of a minor and insurance considerations. The Board indicated a desire to participate in the program, if feasible.
- Staff is working through supply chain issues, some lab supplies and process chemicals have a shelf life which presents additional challenges.
- Code enforcement and building permit issues continue to require cooperation between the Town of Granby, Winter Park Building Department and the review entities, including Granby Sanitation District.

The delinquency report was reviewed. Disconnect hearings were held and it was noted that there were no account holders in attendance. Casey Farrell moved to authorize staff to proceed with

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collection and disconnection proceedings on accounts 13050.2, 32000.2, 1850.2, 24450.3, 40100.2, 40110.2, 29357.4 and 34300.1. The motion was seconded by Nancy Stuart and unanimously approved


Tammy Granger gave the Administrative Report as written. She informed the Board that renewal of the District's insurance policy with the CSD Pool provides a discount if the Public Entity Liability Sanitation Maintenance Warranty Deductible Warranty is accepted by the District. After discussion Casey Farrell moved to authorize Wayne Kerber to execute the Public Entity Liability Sanitation Maintenance Warranty Deductible Warranty. The motion was seconded by Kelly Griesch and unanimously approved.

Next, Tammy presented the Sun River Run Ranch RV LLC Warranty Bond in the amount of \$92,512.35 intended to replace their performance and payment bonds as allowed pursuant to Section 3.2 of the Amended and Restated Agreement for Railroad and CDOT Projects. Casey Farrell moved to accept the \$92,512.35 Warranty Bond to replace the performance and payment bonds pursuant to the Amended and Restated Agreement for Railroad and CDOT Projects. Kelly Griesch seconded and the motion was unanimously approved.

Next the Board held discussion regarding the awarding of bonuses to District staff. Casey Farrell moved to approve pre-tax bonuses of \$1,000.00 to all employees with new employee, Jacob Caylor's being prorated from his employment date. The motion was seconded by Kelly Griesch and approved unanimously.

Katie Randall had nothing to report in the Attorney's report this month.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:00 p.m.

  
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Casey Farrell, Secretary