

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
October 13, 2021**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, October 13, 2021, at 7:05 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell and Kelly Griesch. The absence of Nancy Stuart was excused by the Board. Also in attendance were District Administrator, Tammy Granger; the District's attorneys Kent Whitmer and Katie Randall. John Enochs of Diamondback Engineering appeared by Zoom (ID 852 7898 7238).

Kent Whitmer and Katie Randall introduced themselves and were welcomed by the Board.

John Enochs summarized that the solids handling project had been designed and bid earlier this fall and that all bids were rejected for being too high. At the direction of the Board Diamondback Engineering prepared a Request for Proposals for a Construction Manager At-Risk (CMAR). Three proposals were submitted and were evaluated by a committee comprised of John Enochs, Lauren Benton, Mike Trbovich, Tom Satchell, Wayne Kerber, Hopper Becker and Tammy Granger. The proposals were evaluated on eight categories with Hensel Phelps receiving the highest score, next was Velocity Constructors, Inc. and then Glacier Construction Co. After discussion Kelly Griesch moved to select Hensel Phelps as Construction Manager At-Risk. The motion was seconded by Casey Farrell and the motion was unanimously approved. John stated that the project manager for Hensel Phelps feels like they can value engineer to get the price of the project to an acceptable figure.

John stated that he would send a Notice of Award to Hensel Phelps and contact Velocity and Glacier to advise them that they were not selected. An on-site meeting will be scheduled with Hopper Becker, Tammy Granger, Hensel Phelps staff, Diamondback Engineering staff and structural engineer, Bill Rose, in the near future to begin the value engineering and redesign process. At this early stage, cost savings are expected to be recognized by raising the tanks out of the water table which will reduce the structural engineering specifications as well as reducing dewatering and shoring expense. John left the meeting at this time.

The minutes from the regular meeting held on September 8, 2021 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Casey Farrell moved to

October 13, 2021

pay the bills and approve the financial reports. Debra Brynoff seconded and the motion was unanimously approved.

Hopper Becker's written reports were reviewed. In regards to Hopper's request for a letter to Sun Communities and Atwell Group, the Board stated that they would send a letter advising the developer that future development and wastewater infrastructure shall be completed in compliance with the District's Rules and Regulations and no variances would be granted. A letter will also be sent addressing the suspected unauthorized connection of the Airstream bar and mixed drink trailer to the sewer system.

Casey Farrell moved to approve Hach quote number 100705633v1 in the amount of \$4,920.00 for 2 months of Hach Data Delivery Service and Hach quote number 100705607v1 in the amount of \$17,029.39 for a Hach FLODAR flow meter, both to be used to meet the discharge permit requirement for a study and resulting plan to address I & I issues, which is to be completed by December 31, 2021. The motion was seconded by Kelly Griesch and unanimously approved.

The delinquency report was reviewed. A hearing to consider certification of delinquent amounts to be certified to the Grand County Treasurer was held. It was noted that no account holders were in attendance and Tammy Granger advised the Board that notice of the hearing and possible certification to the Treasurer was received by the account holder on September 15, 2021. Casey Farrell moved to adopt Resolutions 2021-10-01 and 2021-10-02 and authorize staff to proceed with certification. The motion was seconded by Debra Brynoff and the Resolutions were unanimously adopted.

Tammy Granger gave the Administrative Report as written. Discussion was held regarding the refund of plant investment fee paid by Jeff and Janet Aley for conversion of a garage into a residence at 100 W. Agate Ave. Tammy explained that the check was inadvertently mailed to Granby Sanitation District by the Winter Park Building Department prior to the building permit being issued and subsequently withdrawn by the applicant. Casey Farrell moved to refund the plant investment fee in the amount of \$9,690.00 to Jeff and Janey Aley. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the Omnibus Development Agreement between the Town of Granby and GRCO, LLC and GR Terra, LLC was reviewed and discussed. Tammy Granger advised that Hopper, Kent and herself would be meeting with the Town of Granby on October 19, 2021. The Board agreed that the 2004 and 2006 Agreements between the District and the Town of Granby need to be complied with and that the Agreements would not be amended.

Tammy then presented the proposed budget for fiscal year 2022 to the Board and discussed the estimated 2021 and 2022 revenues and expenses. She was directed to include expenses for an

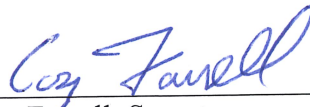
October 13, 2021

office/accounting assistant into the budget.

In the Attorney's report Kent Whitmer stated that he could give either monthly written reports or verbal reports at the meeting. The Directors agreed that verbal reports were sufficient. In Other Business Kelly Griesch and Casey Farrell discussed the completion of performance evaluations for Hopper Becker and Tammy Granger. They recommended 5% cost-of-living raises for all staff effective January 1, 2022 as last cost-of-living increases were awarded January 1, 2019. In regards to Hopper, once he obtains his Wastewater A certification, he will get a \$1.00/hour raise pursuant to the District's pay scale and effective January 1, 2022 a merit raise of \$4.00/hour will be awarded. On January 1, 2022 Tammy Granger will receive a merit raise of \$1.94/hour. The Board was in agreement with Kelly and Casey's recommendations.

Discussion was held regarding future staffing options and plans. The Board recognized that additional office and management staff may be necessary in future years.

There being no further business to come before the Board it was duly moved by Debra Brynoff, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 8:30 p.m.

  
\_\_\_\_\_  
Casey Farrell, Secretary