

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
October 12, 2022**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, October 12, 2022, at 7:00 p.m. by Secretary Casey Farrell. Present were Board members Casey Farrell, Chuck Crossan, and Kelly Griesch. The absence of Wayne Kerber and Debra Brynoff were excused by the Board. Also in attendance were District Administrator, Tammy Granger, District Operations Superintendent Hopper Becker and the District's attorneys Kent Whitmer and Katie Randall. John Enochs and David Hach of Diamondback Engineering appeared by telephone for the update on the solids handling project and sewer rate study.

John Enochs advised the Board that concrete pours of the slabs for the digester tank floors have been completed and went well. The rebar for the tank walls is currently being erected and three pours will complete the tank walls. Once the tanks are completed, the solids handling building will be constructed with precast concrete constructed on top of the tanks. The project is expected to increase the sludge cake by 10% and, therefore, reduce solids handling by 2.5 to 3 times.

David Hach explained that he is in the process of updating the 2020 rate study for inflation, increased construction costs and the solids handling project costs. He hopes to have the study finalized before the November meeting. David stated that he used a growth rate of 1.5% in the 2020 study which was based upon a ten-year average. The ten-year growth rate is now 2% and the five-year growth rate is 4%. He asked the Board for direction about the growth rate expected for the District's service area. He explained that when the current treatment plant reaches 80% hydraulic/organic capacity that design for expansion must be initiated. At a 3% growth rate, planning would need to commence in 2038 and at 4% expansion planning would need to commence in 2034. Hopper advised that the treatment plant is currently at 20% loaded capacity. After considerable discussion the Board directed David to use a 4% growth rate for preparation of the sewer rate study. John and David left the meeting at this time.

The minutes from the regular meeting held on September 14, 2022 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Chuck Crossan and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills, including Hensel Phelps Pay Application No. 6, and approve the financial reports. Chuck Crossan seconded and the motion was unanimously approved.

The delinquency report was reviewed. A hearing to consider certification of delinquent amounts to be certified to the Grand County Treasurer was held. It was noted that no account holders were in

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attendance and Tammy Granger advised the Board that notice of the hearing and possible certification to the Treasurer was received by the account holder on September 12, 2022. Kelly Griesch moved to adopt Resolutions 2022-10-01 and 2022-10-02 and authorize staff to proceed with certification. The motion was seconded by Chuck Crossan and the Resolutions were unanimously adopted.

In the Operations report Hopper reviewed the Operations report and discussed the following matters:

- Dan Reynolds resigned as of September 29, 2022. One operator trainee has been hired to fill one of two vacancies. Efforts to fill the second vacancy will continue. So far, the lack of affordable housing has discouraged applicants.

- A conveyor and the trommel screen have been sold. Attempts to sell the mixer continue. The Ford F550 dump truck will be put out for sealed bids next spring. The District still has the old International that was previously used for jet rodding that needs to be disposed of. Due to some mechanical issues the Board directed Hopper to scrap it.

Tammy Granger then gave the Administrator's report as written. Tammy is in the process of submitting applications to the CSD Pool for renewal of the District's worker's compensation and property and liability insurance. As in the past, a discount is given if the District adopts the Public Entity Liability Sanitation Maintenance Warranty Deductible Endorsement. Kelly Griesch moved to adopt the Public Entity Liability Sanitation Maintenance Warranty Deductible Endorsement. The motion was seconded by Chuck Crossan and the Endorsement was unanimously adopted.

Discussion was held regarding the upcoming East Grand School District construction projects. The addition of an educational building at the Middle Park High School is covered by current SFE assessment based upon student enrollment. In regards to the new Granby Elementary School, the new building will be assessed SFE and Plant Investment Fees based upon student enrollment. The Board may consider a request to use unused SFE (11 for old middle school and 4 for the old charter school) as a credit towards the new Granby Elementary School. The current Granby Elementary will retain its SFE rating.

Tammy then presented the proposed 2023 budget to the Board. Revenue and expense line items were reviewed and discussed. Tammy suggested that the sewer rate study completion date be extended beyond November and that a rate hearing and rate increases could occur in 2023. The Board agreed and directed her to prepare the Districts fiscal year 2023 budget based upon current rates.

In the Attorney's report Kent Whitmer advised that they have not heard back from Terra Firma regarding their petition for inclusion. Kent also informed the Board that Diamondback Engineering is merging with a firm out of Nebraska and that discussions are being conducted for the preparation and presentation of assignment and assumption agreements between Diamondback Engineering, Miller & Associates, Consulting Engineers, P.C. and Granby Sanitation District. Tammy will contact John Enochs to inquire if Miller is preparing similar documents for Diamondback's other clients.

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There being no further business to come before the Board it was duly moved by Chuck Crossan, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:40 p.m.



Casey Farrell, Secretary