

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
January 11, 2023**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, January 11, 2023, at 7:00 p.m. by President Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Kelly Griesch and Chuck Crossan. The absence of Casey Farrell was excused by the Board. Also in attendance were District Administrator, Tammy Granger, District Operations Superintendent Hopper Becker and the District's attorneys Kent Whitmer and Katie Randall. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project.

Mike Trbovich provided the following update on the solids handling project. The project continues to go well. Installation of the double-tees was completed today. They provide the structure for the digester tank lids. The concrete pour for the topping slab over the double-tees is scheduled for January 26 and 27. The pre-engineered metal building for the solids container garage will be delivered this month. Hensel-Phelps may try to delay its delivery due to on-site storage issues, otherwise, storage alternatives are being evaluated. The majority of the equipment has been ordered. The MCC delivery is delayed but work around it is anticipated so that upon arrival it can be installed. Mike left the meeting at this time.

Debra Brynoff moved to adopt Resolution No. 2023-01-01 establishing Granby Town Hall as the official posting place for the 2023 agenda and meeting notices, except no such posting shall be required if the notice is posted on the District's website, pursuant to the open meetings law. Chuck Crossan seconded and the resolution was unanimously adopted.

The minutes from the regular meeting held on December 14, 2022 were considered. Debra Brynoff moved to approve the minutes as presented. The motion was seconded by Chuck Crossan and unanimously approved.

Next, the bills and financial reports were reviewed and discussed. Debra Brynoff moved to pay the bills, including Hensel Phelps Pay Application No. 9, and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

In the Operations report Hopper reviewed the Operations report and discussed the following matters:

- Flows increased during the holidays. One aeration basin was put into use for solids storage.

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-The Community Wildfire Protection Plan has been in the review process and it was concluded that water and wastewater utilities were not sufficiently addressed in the last plan.

-The compliance letter to CDPHE has been submitted to address metals and phosphorus through chemical addition. A pilot study to test its effectiveness will be conducted later this year. CDPHE was also advised that the District continues to move forward with the Inflow and Infiltration Study as required.

-Another meeting with Northern Water is scheduled for January 30, 2023.

-On December 19, 2022 one of the District's employees was returning from delivering samples for analysis to the Front Range, driving the District's Ford F350 when he was involved in a motor vehicle accident on Berthoud Pass. Law enforcement determined that the other driver was at fault. Hopper is working on getting the required body work scheduled. Due to the aluminum body panels only Ford approved body shops can be used.

-Hopper will be absent from the February 8, 2023 meeting.

Tammy Granger then gave the Administrator's report as written.

The Board considered resolutions necessary for conducting the May 2, 2023 election. Debra Brynoff moved to adopt Resolution 2023-01-02 Resolution Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election and Resolution 2023-01-03 Election Resolution for 2023 Regular District Election. Chuck Crossan seconded and both resolutions were unanimously adopted.

Tammy informed the Board that representatives from East Grand School District will attend the February 8, 2023 meeting to discuss their request to use 15 unused single-family equivalents for the construction of a new elementary school.

The delinquency report was reviewed and no action was required. Tammy advised the Board that John Marte (Accounts 26800.1 and 26850.1) had paid his two accounts in full through the District's payment portal. His payment included the amounts certified to the Grand County Treasurer for collection with his property taxes in 2023. Kent advised that once the certification is made, the Treasurer's Office is obligated to proceed with collection, either through property owner payment or tax sale. Tammy stated that payment from the Treasurer's Office is typically received at the end of August if the property owner pays their tax bill to the Treasurer. The Board will revisit the matter of duplicate payment upon receipt of the certified amounts from the Treasurer's Office.

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In the Attorney's report Kent Whitmer questioned if the Board would be agreeable to his alternating meeting attendance with Katie. The Board voiced their support of just one of them attending future meetings.

There being no further business to come before the Board it was duly moved by Debra Brynoff, seconded by Chuck Crossan and unanimously adopted that the meeting stand adjourned at 8:10 p.m.

A handwritten signature in cursive script, reading "Casey Farrell", written over a horizontal line.

Casey Farrell, Secretary