

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
January 10, 2024**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, January 10, 2024, at 7:05 p.m. by President Debra Brynoff. Present were Board members Debra Brynoff, Casey Farrell, Kelly Griesch, Chuck Crossan and Chaz Fox. Also in attendance were District Administrator Tammy Granger; District Operations Superintendent Hopper Becker; and the District's attorney Katie Randall. Mike Trbovich of Miller & Associates appeared by telephone for the update on the solids handling project.

Mike Trbovich appeared by telephone to provide the following update on the solids handling project. Mike presented Change Order No. 3 – Change in Contract Pricing per the trend log. Mike reviewed the trend log items with the Board. Chuck Crossan moved to approve Change Order No. 3, increasing the contract price by \$121,250.95 for a total price of \$7,817,768.95. Chaz Fox seconded, and the motion was unanimously approved.

Hopper Becker added that the permanent blowers are currently being installed. One of them is in operation and functioning well. FKC will be returning to work out some bugs with the dewatering equipment. Browns Hill is working to correct some SCADA issues. Hopper stated that Hensel Phelps has been working very hard to get the project finished and provide a good product. The entire project team have been learning how to operate the new equipment and treatment process. Hopper expressed his happiness with the new facility.

Next, Mike discussed the December 20, 2023 punch list with the Board. Mike indicated that this is not the final punch list. The final punch list will be prepared once the permanent blower installation is completed, which is expected to occur next week. Mike pointed out that some items, such as deck sealant and paving/grading improvements will need to be done this spring when temperatures are warmer, and the ground is clear of snow. Mike left the meeting at this time.

Chuck Crossan moved to adopt Resolution No. 2024-01-01 establishing Granby Town Hall as the official posting place for the 2024 agenda and meeting notices, except no such posting shall be required if the notice is posted on the District's website, pursuant to the open meetings law. Kelly Griesch seconded, and the resolution was unanimously adopted.

The minutes from the regular meeting held on December 13, 2023, were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Chaz Fox and unanimously approved.

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Next, the bills and financial reports were reviewed. Kelly Griesch moved to pay the bills and approve the financial reports. Chaz Fox seconded, and the motion was unanimously approved.

The delinquency report was reviewed. No action was required at this meeting.

Hopper Becker presented the Operations report and discussed the following topics:

- Flows have significantly increased to expected levels. A second treatment train has been put into operation. Hopper shared an interesting statistic that last year's cell phone data indicated that the peak number of devices in use was estimated to be approximately 80,000.
- Northern Water's legal team is attempting to determine how best to proceed with discussions with CDPHE. Northern believes easement procurement is moving ahead in a satisfactory manner. Hopper reiterated that benefit of this project is dependent upon whether CDPHE considers the relocation of the outfall as a new project or not.
- Hopper stated that the metals removal pilot project conducted last fall did not produce the results that were hoped for and that he expects to run the pilot again but is not optimistic. While an extension of compliance has been requested, the District needs to continue moving forward to maintain compliance. Hopper presented to the Board an Agreement for the Provision of Limited Professional Services from Miller & Associates, Consulting Engineers, P.C. to complete a facility evaluation plan to identify strategies to meet discharge limits for metals, nonylphenol and arsenic. The cost of the plan would be a lump sum fee of \$24,900 and is to be completed within twenty-four weeks of Notice to Proceed and is dependent upon receiving requested information from equipment manufacturers, representatives and the District in a timely manner. Casey Farrell moved to approve the Agreement for the Provision of Limited Profession Services. Chuck Crossan seconded, and the motion was unanimously approved. Hopper added that phosphorus would not be included in the evaluation plan as many of the treatments to remove metals and arsenic also remove phosphorus.

In the Administrator's report, Tammy Granger provided a copy of the District's By-Laws and questioned whether they need to be amended to change the time of the regular meetings and notice of meetings. It was decided that meetings would remain at 7:00 p.m. and that the section related to meeting notice should be amended to reflect current law. Whitmer Law will prepare the appropriate resolution for consideration in February.

In the Attorney's report Katie Randall stated she had nothing to report.


Chuck Crossan moved to enter into executive session to discuss personnel matters concerning Tammy Granger's remote work plan pursuant to C.R.S. §24-6-402(4)(f) with Tammy Granger and Katie Randall in attendance. The motion was seconded by Kelly Griesch and unanimously approved.

Chuck Crossan moved to exit executive session, Kelly Griesch seconded, and the motion was unanimously approved.

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Debra Brynoff confirmed that the Board entered executive session to discuss personal matters and that no action was taken.

There being no further business to come before the Board it was duly moved by Chuck Crossan, seconded by Chaz Fox, and unanimously adopted that the meeting stand adjourned at 9:15 p.m.



Casey Farrell, Secretary