

**MINUTES OF ACTION OF
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
September 14, 2016**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, September 14, 2016, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Thom Yoder and the District's attorney, Rod McGowan.

The minutes from the regular meeting held on August 10, 2016 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Casey Farrell moved to pay the bills and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

Thom Yoder reviewed the Operations Report and discussed the following matters:

- Thom discussed cold water stream standards in regards to the District's effluent temperatures.
- Staff has been concentrating their efforts on getting ready for winter and transferring treatment flows between different aeration basins.
- The District received confirmation that CDPHE has received the NPDES permit renewal application and the current discharge permit has been administratively extended pending CDPHE's issuance of the District's new permit.
- Andrew Becker welcomed the arrival of his second daughter today.

Thom officially announced his resignation as Operations Superintendent effective October 14, 2016. Although he had already met with each Director earlier, he reiterated his offer to be available, on a limited basis, to assist the District until a new Operations Superintendent is hired. Before leaving he intends to assist in the preparation of the District's 2017 budget and ready operations staff for his departure. The Board expressed appreciation for his accomplishments while employed with the District. The Board also recognized that his new employment will demand his time and energy and indicated that he would be contacted for assistance on a limited basis, such as for emergency matters concerning operation of the District's wastewater facilities. The Board authorized payment at his current hourly wage for any hours incurred after October 14, 2016 and until a new Operations Superintendent is hired.

As a result of Thom's resignation a new Operator-in-Responsible Charge (ORC) needs to be appointed. Thom recommended that Andrew Becker be appointed as ORC. The Board concurred and Thom will prepare the necessary forms to designate a new ORC for the District and establish NetDMR access for

September 14, 2016

Andrew.

The Board scheduled a special meeting for September 20, 2016 to include an executive session to discuss personnel matters.

The hiring process was discussed and an advertisement for an Operations Superintendent will be placed in the local newspapers and with the Special District Association and Colorado Rural Water Association. The application deadline shall be November 1, 2016.

Discussion was also held regarding the hiring of additional operations personnel. The Board authorized Thom to discuss a full-time laborer position with the District's current seasonal, part-time employee, Joe Starika. If he is interested, his hiring is approved with benefits and a wage of \$15.00/hour. If he is not interested, advertising for a laborer/wastewater trainee should commence immediately.

Thom will forward Operations Superintendent e-mails to a new District e-mail to be established.

Wayne Kerber, Rod McGowan and staff met with representatives from Northern Colorado Water Conservancy District (NCWCD) and a team of their engineers from Black & Veatch. As part of NCWCD's permitting efforts for their Chimney Hollow water diversion project, they need to reduce nutrient loading to the Three Lakes waters. As previously discussed with them in 2009, one of their alternatives is to use point dischargers (Winter Park Water and Sanitation District, Fraser Sanitation District, Granby Sanitation District and/or Three Lakes Water and Sanitation District) to meet mitigation goals for nutrient loading reductions. Thom provided Black & Veatch with discharge permit data and he expects additional data requests from them. As was done in 2009, concerns were expressed to the NCWCD contingent about obligating the District to meeting discharge limits exceeding those required by CDPHE and the potential for loss of District operating autonomy. A future meeting in early November is expected.

Tammy Granger gave the Administrative report as written. Nancy Stuart moved to renew the District's dental insurance with Companion Life. The motion was seconded by Casey Farrell and unanimously approved.

The delinquent account list was reviewed and discussed. Certified letters advising of hearings to be held on October 12, 2016 to discuss certification of delinquent amounts to the Grand County Treasurer were sent to the following accounts:

15700.2	Bendoraitis
29355.3	Guerrieri
18650.2	Smith

Discussion was also held regarding the delinquent plant investment fee and accrued interest on account 44086.2 Borgstrom. Casey Farrell moved to direct staff to proceed with disconnect proceedings on account 44086.2 Borgstrom during the 4th quarter, 2016 cycle. The motion was seconded by Kelly


September 14, 2016

Griesch and unanimously approved.

In the Attorney's report Rod McGowan advised that a revised 4th Addendum to 2006 Agreement for Treatment of Sewage between Granby Sanitation District and the Town of Granby (Expansion Lands) to include the Town's Kaibab Park properties in the District's service area was sent to the Town's attorney and the matter is expected to be placed on the Town's September 27, 2016 agenda. Casey Farrell moved to adopt the 4th Addendum to 2006 Agreement for Treatment of Sewage between Granby Sanitation District and the Town of Granby (Expansion Lands) and to authorize the appropriate Granby Sanitation District officials to execute the Addendum upon the Town's adoption. Nancy Stuart seconded and the motion was unanimously approved.

Rod also advised the Board that the Kettler Minor Subdivision application was withdrawn by John Treiber.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:45 p.m.



Casey Farrell, Secretary