

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
September 13, 2017**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, September 13, 2017, at 7:07 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Casey Farrell, Nancy Stuart and Debra Brynoff, who appeared at 7:15 p.m. Kelly Griesch was excused from the meeting. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Hopper Becker and the District's attorney, Rod McGowan.

Staff informed the Board that they had held discussions with the owner of the old Granby Sawmill property, Frank Kenefake, in regards to inclusion of the property into the District. Tammy Granger advised that she had provided him with a copy of the District's Rules and Regulations and had discussed the inclusion process. Andrew Becker had met with him to discuss service line/private lift station infrastructure. Tammy also stated that she had advised a potential buyer for a neighboring property to discuss with Mr. Kenefake a joint inclusion effort. Rod McGowan gave a brief overview of the inclusion process. The Board indicated that a \$2,000.00 deposit towards payment of the District's inclusion expenses will be required to be paid by the petitioner(s) before the District would proceed.

The minutes from the regular meeting held on August 9, 2017 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Nancy Stuart moved to pay the bills and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- The plant is operating well and flows have decreased. Staff is wrapping up summer projects, including collection system maintenance.
- Hopper recently attended a wastewater training seminar. The instructor speculated that CDPHE workload and staffing could result in the District operating on an administrative extension of our discharge permit for quite some time. Based upon river basin hearings there was also speculation that phosphorus limits, but not TIN limits, will be imposed in future permit issuance.

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-Jordan Ennis passed his wastewater small systems certification exam. This certification is equivalent to a Wastewater D and Collection System 1 license. Jordan will be awarded the appropriate bonus and wage increase.

Tammy Granger gave the Administrative report as written. The Board was informed that the District's current health insurance provider is dropping out of the small group market and that she will be working with the District's insurance broker to shop for a new plan.

She discussed recent public records requests that had been received and processed. To date, the applicants have failed to pay the required fees. Rod McGowan and Tammy stated that a revised policy will be presented to the Board for consideration to address recent legislation regarding digital records and requiring a deposit along with any public records request.

The Town of Granby recently billed the District for water used for collection system cleaning and inspection. Tammy and Hopper will be discussing this matter with Town staff to try to resolve the matter. The Board was advised that pre-1995 sewer services to the Town of Granby are not billed sewer service fees in lieu of trade-off benefits to both entities and that this recent bill appears to disregard this practice.

Casey Farrell, who sits on the Town of Granby Planning Commission, provided an update on the proposed Sun Communities development. A 500 site RV park, park models, villas, a lodge and recreation/adventure center are being considered for development in a three-phase process. The development could result in a minimum of 1,100 units.

The delinquent account list was reviewed. Disconnect hearings were held and it was noted that no account holders were in attendance. Debra Brynoff moved to authorize staff to proceed with collection and disconnect proceedings on the following accounts:

40100.2	Mills
40110.2	Mills
29355.3	Guerrieri
18650.2	Smith

The motion was seconded by Casey Farrell and unanimously adopted.

Rod McGowan reviewed the deadlines for adoption of the District's 2018 budget.

In other business discussion was held regarding the District's wage scale in light of a recent wage survey of local water and sanitation districts. The Board will take this matter into consideration for possible discussion at a future board meeting. Discussion was also held regarding the responsibilities of and restrictions on operations on-call staff. Casey Farrell moved to implement a

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\$25.00/day on-call compensation policy for on-call employees effective September 16, 2017. The motion was seconded by Nancy Stuart and unanimously approved.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Debra Brynoff and unanimously adopted that the meeting stand adjourned at 8:45 p.m.



Casey Farrell, Secretary