

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
September 11, 2019**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, September 11, 2019, at 7:05 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell and Kelly Griesch. The absence Nancy Stuart was approved by the Board. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Andrew “Hopper” Becker and the District’s attorney Rod McGowan.

The first item for discussion was the consideration of a Proposal for Engineering Services – Solids Handling Facilities from Diamondback Engineering & Surveying and the associated Granby Sanitation District Public Contract for Services. Staff advised that pursuant to a telephone conference held between John Enochs, Hopper Becker, Tammy Granger and Grand County Community Development staff it was confirmed that an amendment to the District’s 1041 permit will be required. The Proposal presented includes the expense for that amendment. Kelly Griesch moved to approve Diamondback Engineering’s Proposal for Engineering Services – Solids Handling Facilities and to authorize execution of the Granby Sanitation District Contract for Public Services. The motion was seconded by Casey Farrell and unanimously approved.

Next, the Board considered a Proposal for Engineering Services for a Sewer Rate Study from Diamondback Engineering & Surveying. Rod McGowan noted that this work will also need a Public Contract for Services. Due to the budgeting process, plant investment fee rate changes would be considered for an effective date in 2020 and sewer service fees rate changes considered for an effective date in 2021. Casey Farrell moved to approve the Proposal for Engineering Services for a Sewer Rate Study and authorize execution of a Granby Sanitation District Contract for Public Services upon its preparation by Rod McGowan. Kelly Griesch seconded and the motion was unanimously approved.

The minutes from the regular meeting held on August 14, 2019 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Debra Brynoff and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Debra Brynoff moved to pay the bills and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

Hopper Becker presented the Operations report and discussed the following matters:

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- Influent flows are decreasing and temperatures are a bit lower than last year. Total Suspended Solids are higher due to flow fluctuations.
- The DMR QA results have been received and all but one of the tested parameters were acceptable. Retesting will be performed and new results submitted.
- The plant experienced a significant power outage which triggered numerous reoccurring alarms and staff emergency call outs. It appears that some equipment may have sustained damage; the extent of the damage continues to be evaluated. Staff continues to get the electrical issues resolved and the treatment process settled.
- In regards to the Sun Communities project, work continues on the railroad and US 40 bores. At one point Union Pacific Railroad shut the boring process down, however, their concerns have been resolved. Some challenges with soil conditions have been encountered. Three bypasses will be required for the completion of the permanent connection and Hopper and John Enochs will be reviewing the developer's bypass plan for approval. Hopper is also monitoring the completion of punch list items. He expects that the permanent connection is 2-3 months out.
- Hopper presented a quote of \$36,085.00 for a 2020 Ford F350 crew cab chassis 4x4 truck. He will also be ordering a utility bed and crane and expects it to cost \$15,000 – \$20,000. The truck will be delivered in approximately 8 weeks. The Board suggested that the utility box and crane be ordered now as well. Casey Farrell moved to authorize the purchase of a 2020 Ford F350 crew cab chassis 4x4 along with the installation of a utility bed and 1-ton crane. The motion was seconded by Debra Brynoff and unanimously approved.

The delinquent account list was reviewed. Tammy Granger advised that hearings will be held in October on accounts 26800.1, 26850.1 and 31100.1 regarding certification of delinquent fees to the Grand County Treasurer.

Tammy Granger gave the Administrative Report as written. The Board was advised of balances due from Sun Communities. Tammy also advised the Board that a fax unit will be added to the District's Savin copier at a cost of \$634.00.

In the Attorney's report Rod McGowan stated that he had advised Cameron Grant of the Board's adoption of Resolution 2019-08-01 and their denial of the Second Amendment to Assumption Agreement extending the permanent completion date to October 31, 2019.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 7:40 p.m.

  
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Kelly Griesch, Acting Secretary