

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
August 9, 2017**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, August 9, 2017, at 7:03 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Kelly Griesch and Nancy Stuart. Casey Farrell was excused from the meeting. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Hopper Becker and the District's attorney, Rod McGowan.

The Board reviewed the July 26, 2017 letter from Diamondback Engineering discussing the remaining capacity of the 12" sewer main running under the Union Pacific railroad tracks. Andrew Becker explained the major challenges of bypassing flows should the main in the current railroad bore be upsized. As a result the Board agreed with the recommendation by Diamondback Engineering that a separate railroad and highway bore be constructed. Due to uncertainty in Sun Community's development plans and to adhere to the intent of the Pre-Inclusion Agreement, the Board approved Diamondback Engineering's letter dated July 26, 2017.

The minutes from the regular meeting held on July 12, 2017 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- The plant is operating well.
- The DMR Quality Assurance results have been received. The District's lab analysis results passed and were well within the acceptable range. Hopper praised staff for their proficiency and indicated that all operations staff contributed to the success.
- Staff is cleaning and conducting video inspection of the collection system two days per week. Hopper expects their efforts will be completed in about six weeks.
- The District has been receiving free wood chips from the Community Wildfire Protection Plan project and local chipping services resulting in cost savings.

Tammy Granger gave the Administrative report as written. Nancy Stuart moved to renew the District's dental insurance with Companion Life. The motion was seconded by Debra Brynoff and unanimously approved.

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The delinquent account list was reviewed. Disconnect hearings were held and it was noted that no account holders were in attendance. Debra Brynoff moved to authorize staff to proceed with collection and disconnect proceedings on the following accounts:

40100.2	Mills
40110.2	Mills
31100.1	Palm
32100.4	Reynolds
34300.1	Schade
37340.1	Schrop

The motion was seconded by Kelly Griesch and unanimously adopted.

Rod McGowan stated that he had been in contact with a representative of Century Link regarding their desire to share a portion of the District's easement in the old Frontier Motel property. Indemnification language was added to Century Link's easement document and they will pursue obtaining the appropriate signatures from the property owner(s). Century Link will provide a copy of the recorded easement to the District upon its return from the Grand County Clerk and Recorder.

Brief discussion was held regarding the Town's annexation of the Terra Firma property. In order for sewer service to be available to the property it would need to be included into the District and the developer will be responsible for the extension of collection system infrastructure pursuant to the District's Rules and Regulations.

Tammy and Rod discussed the recent CORA request. It was agreed that the District's policy should be updated to include legislative changes made this past legislative session regarding digital records and to require a deposit prior to proceeding with processing a CORA request.

Debra Brynoff requested that the wage survey prepared by Three Lakes Water and Sanitation District staff be discussed at the September 13, 2017 board meeting.

There being no further business to come before the Board it was duly moved by Nancy Stuart, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 7:50 p.m.

  
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Casey Farrell, Secretary