

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
July 10, 2019**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, July 10, 2019, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Andrew “Hopper” Becker and the District’s attorney Rod McGowan.

Hopper Becker presented Diamondback Engineering and Surveying’s (DES) Proposal for Engineering Services-Solids Handling Facilities for the Board’s consideration. It was noted that project funding and the future of the Grand County Animal Shelter would also need to be discussed. Staff advised that Grand County is in support of keeping their animal shelter on the District’s property and they had been asked to determine their needs so that it could be included in our project design. They were also advised that they would be responsible for their share of the planning, design and construction costs.

Wayne Kerber asked Hopper if the DES proposal is the proper plan forward; does it meet the District’s capacity needs and how it will impact operation expenses? Hopper replied that it does. The proposed solids handling facility will allow for both composting and disposal by trucking. The District needs to get to a dryer cake to reduce shipping costs. In addition, the proposed digester tanks will increase detention time which will achieve Class B biosolids classification, thereby reducing disposal costs when solids are hauled off. In regards to capacity, the proposal includes constructing three digester tanks which would provide capacity up to 3.0 mgd. Present permitted capacity of 2.0 mgd would require the use of two of the three tanks. Equipment would be installed for just two tanks and the third tank would be equipped when needed. Hopper expects that electricity demand will increase due to the addition of blowers. However, trucking and disposal costs will decrease on a per pound basis due to drier cake and Class B disposal costs. Also, due to the biology provided in the digesters, not recognized with the District’s current treatment stream, polymer will react more efficiently reducing polymer demand. Overall, solids handling costs will increase due to additional processing and increasing solids production but are expected to decrease on a per pound basis. Hopper also indicated that he is comfortable with working with DES. They have been involved with the District’s facilities for thirty years and have served the District’s needs well.

Rod McGowan added that there is no bid requirement for professional services and if desired the District could request Requests for Proposals or hire an independent engineer to review the

proposal to determine if costs are reasonable. Staff responded that the proposed solids handling facility are common facilities consisting of digester tanks, blowers and dewatering equipment. Industry construction cost estimates and equipment quotes used by DES would likely also be used by a reviewer and subsequently confirm the reasonableness of the proposal.

Casey Farrell moved to direct Rod McGowan to prepare a contract between Diamondback Engineering and Surveying, Inc. and Granby Sanitation District to accompany the Proposal for Engineering Services-Solids Handling Facilities for consideration by the Board. The motion was seconded by Nancy Stuart and unanimously approved.

Casey Farrell then moved to authorize staff to request a task order from Diamondback Engineering to conduct a rate study for the District's sewer service fees and plant investment fees. Kelly Griesch seconded and the motion was unanimously approved.

The minutes from the regular meeting held on June 12, 2019 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Casey Farrell moved to pay the bills and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved.

The delinquent account list was reviewed. No action was required this month.

Hopper Becker presented the Operations report and discussed the following matters:

- Plant is operating well and within discharge limits.
- The Dairy Apartments will be connecting a 6" service line to the sewer main soon.
- The second clarifier was brought online to help with a spike in flows. The operations team has responded well to meet the challenges of a wet spring and increased flows.
- The second WET test passed.
- Staff is finishing the DMR QA laboratory analysis which is due July 19, 2019.
- Staff will start the summer collection system maintenance program, focusing on video inspection and root control.
- The Sun Communities lift station is expected to come on-line tomorrow. Testing was conducted today and it went well. The temporary connection consisting of the 4" force main and temporary backup generator will be put into use and the Borda property tie-in will be opened during the early morning hours.
- Hopper has been receiving copies of Requests for Information regarding the US 40 and railroad bores and expects progress on the permanent connection infrastructure.
- Staff will need to monitor the nightly pumping during the temporary connection period

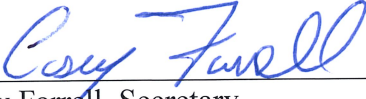
and may incur overtime hours as a result.

Tammy Granger had nothing more to present in the Administrative Report.

In the Attorney's report Rod McGowan noted that the District audit is due to the Office of the State Auditor. Tammy advised that it was filed in April.

As a result of HB-1087 Concerning Online Notice of Public Meetings of a Local Governmental Entity, Rod presented Resolution 2019-07-01 (Amending Bylaws) for consideration of the Board. Nancy Stuart moved to adopt Resolution 2019-07-01 (Amending Bylaws) to change posting notice requirements effective August 1, 2019. The motion was seconded by Debra Brynoff and the resolution was unanimously adopted.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:30 p.m.

  
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Casey Farrell, Secretary