

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
June 13, 2018**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, June 13, 2018, at 7:05 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell, Nancy Stuart and Kelly Griesch. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Hopper Becker and the District's attorney, Rod McGowan.

The minutes from the regular meeting held on May 9, 2018 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Debra Brynoff moved to pay the bills and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- Influent flows are increasing and staying more consistent throughout the week. The plant is operating well and the effluent is well within discharge limits.
- The roof on the composting vessels building has been replaced and looks to be well done.
- The Town of Granby and Granby Sanitation District sponsored a collection system training presented by Neverest Equipment. As a result, Neverest will be bringing a sonic ping device to demonstrate to District staff. This equipment provides a method to grade the condition of sewer mains.

Next, the easements for the "B" sewer main were reviewed and discussed. There are four easements that, upon investigation by District staff, appear to be unused and unnecessary. These easements were signed in 1955 for an unknown reason. Casey Farrell moved to vacate the following easements:

- Ragland, Reception No. 91615
- Chalmers, Reception No. 91617
- Samuelson, Reception No. 95003023 042195
- Jones, Reception No. 91619

and authorize the District's attorney to prepare the appropriate resolution(s), quit claim deeds

June 13, 2018

and any other necessary documents for the Board to execute at the July 11, 2018 meeting. The motion was seconded by Nancy Stuart and unanimously approved.

Next the Board discussed the District's Extended Sick Leave Donation policy. Casey Farrell moved to approve a waiver to the District's Extended Sick Leave Donation policy to allow for the donation of sick leave for use by Jordan Ennis for family leave needs. The motion was seconded by Nancy Stuart and unanimously approved.

Hopper presented an estimate from Acord Asphalt for seal coating the District's parking lot in the amount of \$8,927.20. Hopper advised that in addition to the seal coating there are a few patch repairs needed. Tammy Granger stated that \$10,000.00 was included in the budget for this project. The Board authorized staff to schedule this work.

Tammy Granger then gave the Administrative report as written. Tammy presented a copy of the draft audit for the year ending December 31, 2017. She noted changes that will be requested to the draft on pages 3, 8, and 19. Rod McGowan suggested language changes on page 20. The final audit is expected to be presented at the July meeting and filed with the Office of the State Auditor by the July 31, 2018 deadline.

Discussion was then held regarding the River Run Ranch & Manufactured Homes Community Wastewater Conveyance Master Plan and the minor subdivision filing for Sun Communities' Smith Creek Crossing project. Staff voiced its concern about the proposed 6-inch private collection system infrastructure serving Smith Creek Crossing. Tammy advised that the Granby Town Manager indicated that the development will operate in a manner similar to condominiums in that the filing is for development on one single lot, not multiple single-family lots and ownership is for the vertical structure only and does not include the land. Due to the proposed density (310-350 single-family dwellings) and the permanent occupancy of the dwellings, staff is concerned with the amount of flow in a 6" line and the potential of substandard long-term operation and maintenance of the system. The District's jetting and video inspection equipment is not designed for 6-inch sewer lines. Should a back-up or obstruction in the privately owned 6-inch lines occur, an outside service would need to be called and emergency response may not be timely. In order to protect the District's downstream infrastructure and the occupants of the development, the Board authorizes staff to request that all 6-inch sewer lines be upsized to 8-inch sewer main which would be subject to District ownership.

The Board also authorized engaging the District's engineer for review and comment of the Wastewater Conveyance Master Plan and Smith Creek Crossing filing despite additional deposit funds not yet being received from Sun Communities.

The delinquent account list was reviewed. No action was taken.

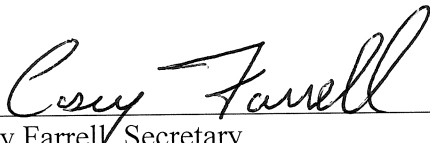
June 13, 2018

In the Attorney's report Rod advised that the Assumption Agreement between Granby Sanitation District and Sun River Run Ranch RV LLC has been fully executed and sent to the Grand County Clerk and Recorder for recording. Rod stated that an Assumption Agreement will also need to be executed for the Smith Creek Crossing. Inclusion Fees will also need to be paid within three days of approval of the filing by the Town of Granby.

Rod provided a legislative update on the following matters:

- Special district elections will be changed from even to odd years. This change will be phased in over the next two election cycles.
- Protection of records containing personal information will be required.
- Use of a standard Oath of Office form for all public officials will be required starting August, 2018.
- An option to cover directors with crime insurance rather than a public officials bond was created.
- The Governor vetoed a bill that would have allowed non-Colorado resident property owners to participate in elections.
- Legislation regarding the recall of special district directors.
- Three different bills on using reclaimed water were passed.
- A bill was passed to clean up election statutes.
- A resolution was passed to change redistricting boundaries after the census as an attempt to create similar communities of interest.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Nancy Stuart and unanimously adopted that the meeting stand adjourned at 8:10 p.m.



Casey Farrell, Secretary