

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
May 9, 2018**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, May 9, 2018, at 7:07 p.m. by Vice-President, Debra Brynoff. Present were Board members Debra Brynoff, Casey Farrell, Nancy Stuart and Kelly Griesch. The Board excused the absence of Wayne Kerber. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Hopper Becker and the District's attorney, Rod McGowan.

Casey Farrell and Kelly Griesch were sworn into office by Rod McGowan. Nancy Stuart moved to retain the current officers of the Board, Wayne Kerber, President; Debra Brynoff, Vice-President and Casey Farrell, Secretary/Treasurer. The motion was seconded by Kelly Griesch and unanimously approved. Rod McGowan acknowledged that the District purchases, on an annual basis, a \$10,000.00 Faithful Performance Blanket Position Bond in addition to \$1,000.00 bonds for the President, Vice-President, Secretary and two Directors and a \$5,000.00 bond for the Treasurer. Tammy Granger will complete filings with the Grand County District Court, Grand County Clerk and Division of Local Governments

The minutes from the regular meeting held on April 11, 2018 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- Hopper intends to request bids for retrofitting current light fixtures in the treatment plant with fixtures that are LED compatible, concentrating on those that are in hard to reach locations (e.g. above the digesters).
- Hopper attended a Reg. 100 seminar. Reg. 100 dictates treatment plant classifications and minimum ORC licensing and treatment plant staffing. The District's plant currently requires the ORC to have a Wastewater B certification but we can be expected to be upgraded to a Wastewater A plant. CDPHE will issue a compliance schedule to meet the staffing requirements. Historically treatment plant classifications were based upon treatment capacity. More stringent discharge limits are prompting the utilization of new

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technologies and more complex treatment processes, therefore, classifications are being revised to coincide with these advancements.

-CDPHE is offering an incentive program that will provide an opportunity to wastewater treatment facilities to earn credits to delay implementation of increased nutrient removal.

These credits can be earned if a facility is proactively meeting some of the Reg. 85 nutrient removal limits. Participation in this program will be investigated.

-The owner of R&J Liquors inquired about constructing a building over an easement appearing on his title search. Based upon its location it was unclear if the District had any infrastructure in this particular easement. Operations staff has conducted a video inspection of the sewer main and have concluded that the subject easement does not contain any sewer lines. After discussion staff was directed to continue their investigation and if it is determined that the easement is unused the District's attorney will prepare the appropriate document to vacate the easement.

The delinquent account list was reviewed. Le Kukuk appeared to discuss her account. It was agreed that Le would make three \$70.00 payments by June 30, 2018 to bring her account current. Kelly Griesch then moved to authorize staff to proceed with collection and disconnect proceedings on accounts:


800.3 and 34300.1

The motion was seconded by Casey Farrell and unanimously approved.

Tammy Granger then gave the Administrative report as written.

In the Attorney's report Rod advised that the attorney for Sun Communities has sent the Assumption Agreement between Granby Sanitation District and Sun River Run Ranch RV LLC to his client for signature. The map identifying public vs. private sewer infrastructure has been completed. Rod is awaiting receipt of a title commitment. Rod indicated he will check on the status of the plat approval and closing date. A legislative update at the June meeting.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 7:55 p.m.



Casey Farrell, Secretary