

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
February 8, 2017**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, February 8, 2017, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Casey Farrell, Kelly Griesch and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Hopper Becker and the District's attorney, Rod McGowan.

The first item on the agenda was consideration of Resolution No. 2017-02-01 amending the District's Rules and Regulations to clarify single-family equivalent (SFE) rates for the category of Campground-RV Park. Discussion was held regarding the need for defining temporary versus permanent occupancy. Rod McGowan stated that during a recent conference call with the Town of Granby and Sun Communities discussion was held regarding the underlying Shorefox agreements. Rod recommended that consideration of the Resolution be deferred since Sun Communities is still in their due diligence period in regards to the purchase of property from the Town of Granby. The Board tabled consideration of Resolution No. 2017-02-01 until further notice.

The minutes from the regular meeting held on January 11, 2017 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Casey Farrell moved to pay the bills and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- It has been a fairly quiet month. He expects the plant will experience some I&I due to the warm spell.
- He received approximately 31 applications for the operator/trainee position and hopes to have the position filled by the end of the week.
- An energy audit of the treatment plant was performed through a Colorado Rural Water Association program. A lengthy report was prepared which included a couple of energy saving recommendations. Replacing treatment plant lighting with LED bulbs could save approximately \$3-4,000.00/year in electricity expense. Hopper intends to meet with Mountain Parks Electric to discuss their LED rebate program. The inspector felt that given the plant's flat roof and southern exposure it may be worthwhile to investigate the use of solar panels. The inspector also noted in his report that the District's wastewater treatment plant is the cleanest he has seen in his 20 years of experience. Hopper and the Board expressed their

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appreciation to staff for their efforts.

-Hopper approached the Board to ask permission to sell the hammermill. It was purchased years ago to reduce the size of wood amendment in the District's compost. However, due to the compost's moisture level, the hammermill was unable to process the wood amendment without becoming clogged. The Board directed Hopper to advertise the hammermill requesting sealed bids with the disclaimer that the District has the right to reject any and all bids.

-The annual biosolids report has been submitted to the Colorado Department of Public Health and Environment and will also be filed with Grand County and the EPA.

-Joe Starika is back to work.

The delinquent account list was reviewed. Disconnect hearings were held and it was noted that no account holders were in attendance. Casey Farrell moved to authorize staff to proceed with collection and disconnect proceedings on the following accounts:

40100.2	Mills
40110.2	Mills
31100.1	Palm
29362.3	Ryman

The motion was seconded by Kelly Griesch and unanimously adopted.

Tammy Granger gave the Administrative report as written. After considerable discussion Nancy Stuart moved to amend Section 4.3.1 Sick Leave of the District's Personnel Rules to increase accumulated unused sick leave from 240 hours to 720 hours effective January 1, 2017. The motion was seconded by Casey Farrell and unanimously approved. A resolution will be prepared to ratify this action at the March 8, 2017 meeting.

Next, discussion was held regarding the establishment of a policy to allow voluntary sharing of sick leave hours. The Board authorized Rod McGowan to prepare a resolution to amend the District's Personnel Rules to establish a policy for voluntary sick leave donation effective January 1, 2017 to be considered for adoption at the March 8, 2017 meeting.


Tammy Granger presented a summary of recent discussions with Jeff Drager from Northern Colorado Water Conservancy District (NCWCD). Mr. Drager stated that NCWCD intends to send out \$5,000.00 checks to Fraser, Three Lakes Water and Sanitation District and Granby Sanitation District to pay for engineering costs of a preliminary review of Black & Veatch's most recent proposals for treatment plant and process modifications to increase nutrient removal. NCWCD is seeking feedback about whether their proposal will work in terms of treatment process and constructability. Tammy was directed to discuss the matter with the District's engineers to determine if they can produce the desired report for \$5,000.00 and if not, advise NCWCD.

In the Attorney's report, Rod McGowan advised that during his recent discussions with the Town of

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Granby and Sun Communities regarding the Shorefox property development, Sun Communities voiced uncertainty about the status of the Union Pacific Railroad permit for upsizing of the sewer main interceptor that runs under the railroad. The CDOT permits have expired and new applications will need to be submitted to CDOT. Sun Communities still plans to connect the property using the original Shorefox plans from 2007. The Town of Granby and Sun Communities are discussing how to share the cost of sewer main extension since both entities will benefit from connection to the District's facilities. The Town of Granby will not execute an assumption agreement unless Sun Communities purchase of the property is complete and Sun Communities agrees to it.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:10 p.m.

  
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Casey Farrell, Secretary