

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
February 14, 2018**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, February 14, 2018, at 7:07 p.m. by Vice-President, Debra Brynoff. Present were Board members Debra Brynoff, Nancy Stuart and Kelly Griesch. The Board excused the absence of Wayne Kerber and Casey Farrell. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Hopper Becker and the District's attorney, Rod McGowan.

The minutes from the regular meeting held on January 10, 2018 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Nancy Stuart and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- Effluent temperatures continue to decrease and the plant is operating well within discharge limits.
- The District received CDPHE District Engineer, Andy Poirot's inspection report. One major finding was listed, identifying the need for composite sampling to be flow proportioned. Hopper has sent a written response stating that the District's auto-samplers were malfunctioning. The District's SCADA engineer has inspected the programming and power supply and in follow-up discussions with the manufacturer, Hach Co., it was determined that failure of the input circuitry was the source of the malfunction. Until the auto-sampler can be repaired operations staff will hand calculate flow proportioned samples. Mr. Poirot has expressed satisfaction with this response.
- Hopper advised that he recently took his Wastewater A Certification exam and applied for renewal of his Collection System 4.
- The budget adopted for 2018 included a capital expenditure for a new roof on the compost vessel building. The Roofing Company has requested a deposit of 50% in order to procure materials and schedule the project. Nancy Stuart moved to authorize payment to The Roofing Company of a 50% deposit in the amount of \$20,107.00 for a new roof on the compost vessel building. The motion was seconded by Kelly Griesch and unanimously approved.

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Tammy Granger then gave the Administrative report as written. The listing of projects under construction as of February, 2018 prepared by the Town of Granby and the Town's Cottage Program brochure were reviewed. The Final Planned Development Plat filed by Atwell, LLC for Sun Communities, Inc. was discussed. Given the generality of the development plans presented, the District's comments to the Town of Granby will address assessment of single-family equivalent and the need for re-evaluation as development plans are finalized and usages are further defined as well as the timing of payment of inclusion and plant investment fees.

Rod noted the following election deadlines:

- March 2, 2018 is the last day Self-Nomination and Acceptance forms can be filed with the DEO.
- March 5, 2018 is the last day to file an Affidavit of Intent to be a Write-in Candidate with the DEO.
- DEO may cancel the election on March 6, 2018 if there are no more candidates, including write-in candidates, than positions to be filled.

The delinquent account list was reviewed. Kelly Griesch then moved to authorize staff to proceed with collection and disconnect proceedings on accounts:

9800.2, 13050.2, 26800.1, 26850.1, 40100.2
40110.2, 40500.4, 3700.2, 3710.2, 29357.4 and
34300.1

The motion was seconded by Nancy Stuart and unanimously approved.

There being no further business to come before the Board it was duly moved by Kelly Griesch, seconded by Nancy Stuart and unanimously adopted that the meeting stand adjourned at 8:00 p.m.



~~Casey Farrell, Secretary~~
Kelly Griesch, Acting Secretary