

**MINUTES OF ACTION OF  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
February 10, 2016**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, February 10, 2016, at 7:00 p.m. by Chairman, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Kelly Griesch, Casey Farrell and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Thom Yoder and the District's attorney, Rod McGowan.

The first item on the agenda was discussion regarding the request from Mountain Parks Electric to forfeit 15 of the 25 single-family equivalents (sfe) for their warehouse facility at 425 W. Agate Avenue, leaving a balance of 10 sfe. The matter had been tabled from the January 13, 2016 meeting. Tom Sifers, General Manager of Mountain Parks Electric, amended their request to remove the language asking that they be allowed to use extra sfe (5.86 sfe) for adjoining property they may acquire in the future. Nancy Stuart moved to approve the request of Mountain Parks Electric to forfeit 15 of the 25 sfe allocated to account 19180.3, 425 W. Agate, effective January 13, 2016. The forfeiture leaves 10 sfe, 4.14 of which are assessed to the current warehouse facility, leaving 5.86 sfe unused. Casey Farrell seconded and the motion was unanimously approved.

The minutes from the regular meeting held on January 13, 2016 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Debra Brynoff moved to pay the bills and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

Thom Yoder reviewed the Operations Report and discussed the following matters:

- Thom presented a Public Works Construction Contract with Power to the People Electric in the amount of \$26,250.00 for the work listed in their Estimate #3550, which includes installation of a new control panel and power supply for the influent pumps located in the headworks building. Nancy Stuart moved to approve the Public Works Construction Contract with Power to the People Electric as presented and authorize the appropriate officers to execute said contract. The motion was seconded by Casey Farrell and unanimously approved.
- Thom advised that he expects Browns Hill Engineering to have the panel completed around the end of the month. The project is expected to proceed as scheduled.
- Tom Curry requested an extension of time to install appropriate grease trap(s) for the restaurant located at 52 4<sup>th</sup> Street (account 2300.3). Mr. Curry's current plan is to install an interior grease trap; therefore, excavation is not necessary. After considerable discussion the Board granted Mr.

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Curry an extension to April 1, 2016 to install appropriate grease trap equipment. The Board

would like remind to Mr. Curry that pursuant to the District's Rules and Regulations, he could be responsible for damages to other properties resulting from a sewage backup caused by his negligence. Thom advised the Board that grease trap issues are addressed with customers as the opportunity arises or problems are identified.

-Thom informed the Board that a sewage backup incident occurred during the night of February 12, 2016 at 434 New Church Avenue. Staff responded as soon as they received notification and proceeded to jet the main until they got it flowing. Staff returned on February 13, 2016 and cleaned and videoed the main. A large root ball was found in the main, protruding from the customer's service line. Staff has continued to clean and inspect the main this week and today found a second root ball which extends from a different customer's service line at 404 New Church Avenue.

The customer at 434 New Church Avenue and his plumber disclosed that roots had been cut from the service line in 2014 when the property was purchased. In addition, the homeowner has been dispensing root inhibitor into his service line on a regular basis. Upon recommendation of his plumber he will be replacing his service line this spring.

Thom will meet with the homeowner at 404 New Church Avenue to discuss the root intrusion in her service line.

This main was slip-lined in the fall of 2010 and cleaned in 2012. RootX, a root inhibiting chemical, is used by the District on a regular basis; however, it is only one of many maintenance tools and does not fully address the root intrusion issue. Thom proposed purchasing a more aggressive root cutter for approximately \$5,500.00. Casey Farrell moved to authorize Thom Yoder to purchase a new root cutter at a cost not to exceed \$6,000.00. The motion was seconded by Debra Brynoff and unanimously approved.

-Indian Peaks Charter School will be conducting a field trip to include the District's treatment facility in March.

-Josh Hardy is currently attending a Colorado Rural Water conference.

-Thom intends to initiate the bid process for the Jasper Court Sewer Main Replacement project in March.

The delinquent account list was reviewed and discussed. Delinquency hearings were held. There were no account holders in attendance. Debra Brynoff moved to authorize staff to proceed with collection and disconnection proceedings on the following accounts:

21000.1	Bank of NY Mellon Trust Co.
15700.2	Bendoraitis
43950.2	Birch
9800.2	Bravo
13050.2	Bravo
45350.2	Brooks
1480.4	Carpenter

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31100.1	Palm
800.3	Parrish
29381.3	Roberts
42400.1	Tompkins

The motion was seconded by Casey Farrell and unanimously approved.

Tammy Granger gave the Administrative report as written.

Tammy informed the Board that she had been contacted by a Conscience Bay representative posing questions about the exclusion process for the large-lot development tracts in the old Horn Ranch development. Their main concern at this point is timing the exclusion process to fit their schedule based upon their negotiations with the Town of Granby. The exclusion process includes:

- The submission of a petition signed by 100% of the property owners.
- Publication of a notice of the exclusion hearing.
- Public hearing to consider the exclusion, including factors set forth in statute.
- If approved, an exclusion order filed with District Court.
- Amendments to existing Agreements concerning the property.
- Filing and recording of documents as necessary.

Nancy Stuart moved to authorize District staff and attorney to begin work on exclusion upon the petitioner's payment of a \$10,000.00 deposit to cover the costs of the exclusion process. Should the deposit be exhausted, the District will cease work until additional funds are deposited. Kelly Griesch seconded and the motion was unanimously approved.

Tammy advised the Board that no response had been received from the Town of Granby in regards to the payment of facility fees or the Moraine Park water treatment plant connection to the sewer and payment of appropriate plant investment fees.

In the Attorney's report, Rod McGowan advised of the following election deadlines:


- Provide notice of election by a one-time publication of a Call for Nominations between January 24, 2016 and February 18, 2016. Tammy advised that proof of publication has been received.
- Self-Nomination and Acceptance forms must be filed no later than February 26, 2016.
- Affidavits of Intent to be a Write-In Candidate must be filed no later than February 29, 2016.
- If the only matter before the electors is the election of Directors and if at the end of the day of February 29, 2016 there are no more candidates than offices to be filled, the election can be canceled on March 1, 2016.

In other business Wayne Kerber recognized Thom's response to the New Church backup incident and extended compliments voiced by the homeowner.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded

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by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:20 p.m.

  
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Casey Farrell, Secretary