

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
December 14, 2016**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, December 14, 2016, at 7:03 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Interim Operations Superintendent, Hopper Becker and the District's attorney, Rod McGowan.

Due to the Grand County Assessor's revision of the Final Certification of Values, Casey Farrell moved to adopt the Amended Resolution to Set Mill Levies at zero. The motion was seconded by Nancy Stuart and the resolution was unanimously adopted.

The minutes from the regular meeting held on November 9, 2016 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills and approve the financial reports. Debra Brynoff seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- Plant operations are going well. Staff has been busy with snow removal and working hard.
- Influent temperatures have been dropping and flows have been lower than last year's.
- Hopper has renewed his Wastewater B license.
- Joe Starika expects to return to work upon the expiration of his 30-day leave without pay.
- Hopper is continuing to respond to requests for information from Black & Veatch in regards to the Northern Colorado Water Conservancy District project.

Tammy Granger gave the Administrative report as written. Tammy presented renewal rates from United Healthcare and Rocky Mountain Health Plans. After discussion Debra Brynoff moved to renew the current group life and health insurance policies with United Healthcare and Rocky Mountain Health Plans respectively. The motion was seconded by Kelly Griesch and unanimously approved.

Discussion was then held regarding Section 7.3.4 of the District's Rules and Regulations, specifically the category of travel trailer campers. Presently, the travel trailer camper category is restricted to units 8 ft. x 35 ft. or less and discussion was held as to whether this limitation was necessary. In

December 14, 2016

addition discussion was held regarding clarifying the assessment for central restroom/shower/laundry facilities and dump stations. Rod will prepare a resolution for the January 11, 2017 meeting to clarify the RV park assessments.

The press release regarding the potential sale of a portion of the Town of Granby's Shorefox property to Sun Communities was presented and discussed.

The delinquent account list was reviewed and discussed. Tammy Granger advised that payments have been received from Borgstroms (Account 44086.2) as agreed upon. A letter had been sent to the Schades (Account 34300.1) reminding them of the agreed upon payment schedule. Tammy stated she had not received any response from the Schades. Due to the holiday season, disconnect door hangers will be placed on December 27, 2016 with a disconnect date of January 4, 2017. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on the following accounts:

29348.3	Morrow
31100.1	Palm

Nancy Stuart seconded and the motion was unanimously approved.

In the Attorney's report, Rod McGowan advised that the Town of Granby Board of Trustees tabled action on the Assumption Agreement between Granby Sanitation District and the Town of Granby for the Shorefox property due to the potential sale of a portion of the property to Sun Communities.

Rod, Nancy, Hopper and Tammy attended a meeting with representatives from Black & Veatch (B&V) and Northern Colorado Water Conservancy District (NCWCD). B&V presented some conceptual plans for plant modifications that could increase nutrient removal capacity. The NCWCD contingent asked for an estimate of cost for Granby Sanitation District's engineer to review their initial proposal. GSD asked that B&V provide a list of deliverables in order to provide more specifics to their engineer to assist in obtaining a cost estimate. Tammy Granger advised she had forwarded the information to Diamondback Engineering and is awaiting a response. Hopper Becker reiterated that he is working on providing B&V with treatment plant drawings as requested.

Discussion was held regarding the issue of NCWCD reimbursing GSD for attorney and engineering costs incurred throughout this process. NCWCD suggested a possible stipend of \$5-10,000.00. Northern also indicated they may pay the District for the design and construction of the modifications. Staff and Rod noted that Black & Veatch's minutes reflected a somewhat different scenario.

Rod noted that annual filings due dates are approaching. Tammy Granger advised that the Transparency Notice was filed on November 30, 2016. The Contact List was filed on December 13, 2016. The District's 2017 Budget and Certification of Tax Levies will be filed on December 15, 2016. A letter to the Division of Local Government and Grand County agencies as required by statute advising that there were no changes to the District's boundaries in 2016 will be filed by January 1,

December 14, 2016

2017.

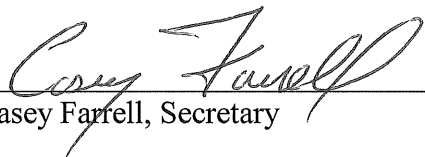
Casey Farrell moved to enter into Executive Session for the purpose of discussing personnel matters relating to the hiring of an Operations Superintendent pursuant to C.R.S. § 24-6-402(4)(f) with Rod McGowan and Tammy Granger in attendance. The motion was seconded by Nancy Stuart and unanimously approved.

Casey Farrell moved to exit Executive Session. Nancy Stuart seconded and the motion was unanimously approved.

Casey Farrell moved to offer the position of Operations Superintendent to Andrew Becker with a wage of \$29.00/hour to be effective December 15, 2016. The motion was seconded by Debra Brynoff and unanimously approved. Hopper accepted the position.

The Board authorized staff to begin the process of hiring a wastewater operator to fill the vacancy created by Hopper's promotion. The Board also urged Hopper to pursue a Wastewater Operator A certification which Hopper indicated he has plans to do in the next 12 months.

There being no further business to come before the Board it was duly moved by Debra Brynoff, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 8:03 p.m.

  
\_\_\_\_\_  
Casey Farrell, Secretary