

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
December 13, 2017**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, December 13, 2017, at 7:15 p.m. by Vice-President, Debra Brynoff. Present were Board members Debra Brynoff, Casey Farrell, Nancy Stuart and Kelly Griesch. The Board excused the absence of Wayne Kerber. Also in attendance were District Administrator, Tammy Granger and Operations Superintendent, Hopper Becker.

Kelly Griesch moved to adopt the Amended Resolution to Set Mill Levies at zero, said motion was seconded by Casey Farrell and unanimously approved and the Resolution was adopted.

The minutes from the regular meeting held on November 8, 2017 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Nancy Stuart moved to pay the bills and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- The plant continues to run on one train due to low flows.
- The headworks lift station pumps have been serviced by an outside vendor. This is a beneficial measure to identify any issues that need to be addressed to prevent pump failures.
- Staff continues to discover oddities in the collection system from 30-60 years ago.
- Andy Poirot, District Engineer for CDPHE, will conduct the annual inspection of the District's facilities and wastewater treatment operations on December 19, 2017. Hopper advised that he is ready for the inspection.

Tammy Granger gave the Administrative report as written. Nancy Stuart moved to adopt the Resolution Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election. The motion was seconded by Casey Farrell and the resolution was unanimously adopted.

Tammy then presented renewal rates from United Healthcare. The renewal rates decreased by about 5%. The Board authorized the renewal of the life insurance policy with United Healthcare.

Next, discussion was held regarding renewal of the District's health insurance. Tammy will provide

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quotes at the January 10, 2018 meeting.

Tammy informed the Board that she had been contacted by a realtor representing the owners of the property on the east side of Highway 40, opposite City Market, regarding sewer service. He was advised that the property is not included in either the Exclusion or Expansion Agreements with the Town of Granby and is, therefore, not within a service area served by Granby Sanitation District. In order to be served by public sewer, the property would need to be added to the Expansion Agreement. He was also informed that all underground water and sewer infrastructure in that area are owned and operated by the Town of Granby. He was advised to first discuss the matter with Town of Granby officials.

Tammy stated that she had been contacted by Atwell, LLC representatives regarding the scheduling of a planning meeting for the Sun Communities project with Atwell, the Town of Granby and Granby Sanitation District. The meeting date proposed conflicts with the District's CDPHE inspection and alternative dates were provided to Atwell.

Tammy advised the Board that the additional \$8,500.00 plant investment fee due from Carl Borgstrom for the duplex at 242 E. Agate Ave. (Account 44086.2) has been paid in full and all payments were made in a timely manner. Casey Farrell moved to forgive the total amount of interest accrued in the amount of \$1,334.20. Kelly Griesch seconded and the motion was unanimously approved.

Tammy reported that the Transparency Notice was accepted by the Division of Local Governments on December 1, 2017. The Contact List and the Boundary Letter were filed on December 13, 2017 and the Budget and Certification of Mill Levies will be filed on December 14, 2017.

Rod McGowan was unable to attend the meeting and Tammy relayed that Rod had not yet been contacted by Sun Communities in regards to the matter of the Assumption Agreement.

The delinquent account list was reviewed. There were no account holders in attendance. Casey Farrell moved to authorize staff to proceed on collection and disconnect proceedings. Nancy Stuart seconded and the motion was unanimously approved. Tammy advised that Mr. Marte would be send a delinquent letter and disconnect proceedings would commence January, 2018.

There being no further business to come before the Board it was duly moved by Kelly Griesch, seconded by Nancy Stuart and unanimously adopted that the meeting stand adjourned at 8:05 p.m.



Casey Farrell, Secretary