

**MINUTES OF ACTION
OF THE
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
October 10, 2018**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, October 10, 2018, at 7:15 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger and the District's attorney Rod McGowan.

The minutes from the regular meeting held on September 12, 2018 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Debra Brynoff and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Nancy Stuart moved to pay the bills and approve the financial reports. Debra Brynoff seconded and the motion was unanimously approved.

Tammy Granger presented the Operations Report and Hopper's written report as Hopper was on vacation.

Tammy Granger gave the Administrative Report as written. Tammy then presented the proposed budget for the 2019 fiscal year. Discussion was held regarding wages and further discussion will be held at the next Board meeting. The budget hearing is scheduled for November 14, 2018 and notice will be published in the October 11, 2018 edition of the Middle Park Times.

The delinquency report was reviewed and discussed. A hearing to consider certification of delinquent sewer service fees to the Grand County Treasurer was held. There were no account holders in attendance. Tammy Granger advised that a notice of hearing was mailed on September 13, 2018 to the account holders of account 31100.1 by certified mail, return receipt requested. Neither the return receipt nor unclaimed mailing have been returned by the post office. Casey Farrell moved to adopt Resolution 2018-10-01 certifying delinquent fees in the amount of \$1,899.88 to the Grand County Treasurer for collection with 2018 property taxes in 2019. The motion was seconded by Nancy Stuart and the resolution was unanimously adopted.

In the Attorney's report Rod McGowan stated that the Assumption Agreement between

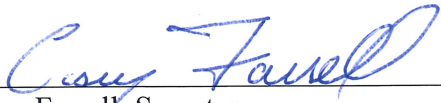
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Granby Sanitation District and Sun Smith Creek Crossing LLC has been signed by all parties. Rod has requested a legible Public & Private Infrastructure Map-Exhibit D and a title commitment from Sun Communities' attorney. In addition, Rod will advise him that additional deposit funds will be needed to cover engineer review fees and expected legal fees to review easement issues.

Rod advised that he will continue to work on obtaining easements for the B-main.

Rod discussed HB-1128 that requires the adoption of a policy to protect customer personal information and to establish a notification process in the case of a data breach. After discussion it was determined that the District does not have customer personal data in their possession.

There being no further business to come before the Board it was duly moved by Debra Brynoff, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 8:20 p.m.



Casey Farrell, Secretary