

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
January 8, 2020**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, January 8, 2020, at 7:02 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Casey Farrell and Kelly Griesch. The absences of Debra Brynoff and Nancy Stuart were excused by the Board. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Andrew “Hopper” Becker and the District’s attorney Rod McGowan. Brad White and Ron Thurston of Grand Fire Protection District also appeared.

Chief White and Assistant Chief Ron Thurston of Grand Fire Protection District presented the Board with a plaque recognizing the District for consistently supporting the volunteers of Grand Fire Protection District and for recognizing their service, dedication and emergency response efforts. The Board extended their thanks and Chief White and Assistant Chief Thurston left the meeting at this time.

Kelly Griesch moved to adopt Resolution No. 2020-01-01 establishing the official posting place for the 2020 agenda and meeting notices pursuant to the open meetings law. Casey Farrell seconded and the resolution was unanimously adopted.

The minutes from the regular meeting held on December 11, 2019 were considered. Casey Farrell moved to approve the minutes as written. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills, including Diamondback Engineering and Surveying, Inc. invoices 2020-001 and 2020-002, and approve the financial reports. Casey Farrell seconded and the motion was unanimously approved.

The balances due from Sun Communities for overtime reimbursement, delay compensation, reimbursement of attorney and engineering fees and sewer service fees were discussed. Staff was directed to proceed with disconnection and connection proceedings on delinquent sewer service fees and Rod McGowan was directed to communicate with Sun regarding all other past due balances.

Hopper Becker presented the Operations report and discussed the following matters:

- Influent flows have increased. The plant is running on one train and effluent looks very good.
- Staff has been conducting visual checks of collection system manholes and had the

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opportunity to demo a pole camera during the process.

-Additional fuel for the generator has been ordered due the uncertainty of fuel prices and supply.

-Work continues to reach substantial completion of the Sun River Run Ranch sewer infrastructure. The permanent Anue equipment was set today and upon all necessary connections being made it is hoped that start-up can occur in the following week. Hopper advised Sun that upon automation of either the temporary or permanent Anue system, the necessity of nightly operator visits to the site will cease. The 8" force main has been inspected and found to be acceptable upon a few adjustments. Hopper feels that the infrastructure is close to substantial completion once the Anue system is automated. Punch list items will remain to be addressed.

-As discussed during the budget preparation period, the SCADA software and computer will need to be upgraded. Two quotes were provided by Browns Hill Engineering and Controls, one for updating the District's current SCADA software (19-152 SQ01) and the second to replace the software with a cloud-based platform (19-152 SQ02). Both quotes provide for new computer hardware. After discussion Kelly Griesch moved to approve Browns Hill's quote for Job number 19-152 SQ02. The motion was seconded by Casey Farrell and unanimously approved.

-Hopper has upgraded some of the District's hand tools and would like to open a sealed bid process to the employees for the replaced hand tools. The Board authorized the bid process and advised Hopper to donate them to Habitat for Humanity if not purchased by employees.

-Hopper intends to investigate the possibility of utilizing a bulk tank for non-ethanol fuel.

The delinquency report was reviewed. There is no action necessary at this meeting. Disconnect Hearing Notices will be mailed out for a hearing date of February 12, 2020.

Tammy Granger gave the Administrative Report as written and provided an initial timeline for the 2020 election.

-The Call for Nominations shall be published one time between January 26, 2020 and February 20, 2020.

-Last day to file Self-Nomination and Acceptance Forms is February 28, 2020.

-Affidavits of Intent to be a Write-In Candidate must be filed on March 2, 2020.

-If there are no more candidates, including write-in candidates, than positions to be filled (3) the DEO can declare the candidates elected at the close of day on March 3, 2020 and cancel the election.

-The Notice of Cancellation must be published and posted at each polling location, office of the DEO and Clerk and Recorder and filed with the Division of Local Government. The DEO will notify the candidates that the election was canceled and that they were elected by acclamation.


-Oaths of Office shall be administered and filed with the Clerk and Recorder and District Court.

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In the Attorney's report Rod McGowan clarified some election dates. In regards to the matter of substantial completion of the Sun River Run Ranch sewer infrastructure, the developer's engineers, Atwell and Wright Water Engineering, and the District engineer must provide certifications that the infrastructure has been constructed in accordance with the District's Rules and Regulations and plans. In addition, the Anue system must be automated to alleviate the need for District operators to visit the lift station each night for manual control. Upon functioning automation, the associated overtime will cease. It is suggested that the matter of submission of as-built drawings and the provision of easements sufficient to serve abutting properties be a condition of final acceptance. The Board directed staff to place the matter of substantial completion of Sun River Run Ranch sewer infrastructure and assessment of delay compensation on the February 12, 2020 Board agenda.

Discussion was also held regarding a portion of non-potable irrigation pipeline crossing the public sewer main at Sun River Run Ranch. It was determined that if the utility easement is a non-exclusive easement dedicated on the recorded plat that nothing more is needed and the crossing is permitted.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 7:55 p.m.

  
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Casey Farrell, Secretary