

**MINUTES OF ACTION  
OF THE  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
January 11, 2017**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, January 11, 2017, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Hopper Becker and the District's attorney, Rod McGowan.

Casey Farrell moved to adopt Resolution No. 2017-01-01 designating Granby Post Office, 54 Zero Street, Granby, Colorado as the official posting place for Granby Sanitation District. The motion was seconded by Kelly Griesch and the resolution was unanimously adopted.

Next, Resolution No. 2017-01-02 to clarify single-family equivalent (SFE) rates for Campground-RV Park was discussed. The Town of Granby requested that the Resolution be amended to include Colorado Revised Statute § 24-32-902, which defines standards for camper trailers and camper coaches. The Board tabled the Resolution until the February 8, 2017 meeting.

The minutes from the regular meeting held on December 14, 2016 were considered. Casey Farrell moved to approve the minutes as presented. The motion was seconded by Nancy Stuart and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved.

Hopper Becker reviewed the Operations Report and discussed the following matters:

- Influent flows increased during Christmas. So far operation has been held to one treatment train to assist with solids production. Operation was switched from a 60 hp blower to a 100 hp blower to handle BOD loading
- Joe Starika has returned to work and is on light duty.
- The NetDMR reporting system is being updated and biosolids and stormwater reporting will be changing to an on-line format. Hopper will be participating in related training for the new reporting systems.
- Hopper is looking forward to getting the District fully staffed. He is currently accepting applications and fielding inquiry calls.

Tammy Granger gave the Administrative report as written. Nancy Stuart moved to approve the issuance of a credit card from US Bank for Andrew Becker. The motion was seconded by Kelly

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Griesch and unanimously approved. The Credit Card Policy was signed by Wayne Kerber and Andrew Becker. Tammy Granger will contact US Bank for credit card issuance.

Next, the Board considered a request from Stephen and Julianna Lundberg to forfeit one single-family equivalent (SFE)/plant investment fee (PIF) for 93 W. Diamond Avenue. This address was previously occupied by a rental mobile home. The Lundbergs took ownership of this property on December 16, 2016 and service was to be discontinued prior to closing. Tammy advised that the mobile home had been removed prior to December 16, 2016. Zoning restrictions prohibit future rental/multi-family use. After discussion Debra Brynoff moved to approve the request of Stephen and Julianna Lundberg to forfeit one single-family equivalent/plant investment fee for 93 W. Diamond Avenue effective December 15, 2016 and write-off any balance for this location (24100) from October 1, 2016 forward. The motion was seconded by Nancy Stuart and unanimously approved.

The delinquent account list was reviewed. No action was necessary this month.

In the Attorney's report, Rod McGowan advised that the Town of Granby Board of Trustees has not yet acted on the Assumption Agreement between Granby Sanitation District and the Town of Granby. The Town has provided a copy to Sun Communities for consideration during their diligence period. Rod advised that the Town's attorney invited him to participate in a telephone conference with Sun Communities on January 13, 2017. The Board authorized Rod's participation. Since the Pre-Inclusion Agreement for the Shorefox property has been recorded and runs with the property, the conditions apply regardless of the status of the Assumption Agreement.

In regards to the Black & Veatch (B&V)/Northern Colorado Water Conservancy District (NCWCD) project, Tammy Granger advised that she had informed Black & Veatch that the District's engineers estimated preliminary review expenses to be approximately \$7,500.00. Staff and Rod indicate that they have heard nothing further from the Northern contingent. Tammy told the District's engineers that until there is agreement that Northern will reimburse engineering fees there is no need for their review to begin.

There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Nancy Stuart and unanimously adopted that the meeting stand adjourned at 7:30 p.m.



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Casey Farrell, Secretary